

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Old Mission Peninsula School

Academic Year 2020-21

School Administrator Signature: *Danielle Clayton*

*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	10/1/2020	9 AM	Renee Kolle & Danielle Clayton	<i>Danielle Clayton</i>	• 2 minutes
2 of 5	10/29/20	9 p.m.	Renee Kolle & Danielle Clayton	<i>Renee Kolle</i>	
3 of 5	10/3/20	10 a.m.	Renee Kolle & Danielle Clayton	<i>Renee Kolle</i>	

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3/1/21	2 P.M.	Renee Kolle & Danielle Clayton	<i>Renee Kolle</i>	
5 of 5	4/14/21	2 P.M.	Renee Kolle & Danielle Clayton	<i>Renee Kolle</i>	

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	11/9/20	9:30 a.m.	Renee Kolle & Danielle Clayton	<i>Renee Kolle</i>	

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	3/23/21	1:30 p.m.	Renee Kolle & Danielle Clayton	<i>Renee Kolle</i>	

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	10/15/20	10:00 a.m.	Rebecca Kelle & Danielle Clayton	Rebecca Kelle	Intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	11/27/21	1:45 p.m.	Rebecca Kelle & Danielle Clayton	Rebecca Kelle	Intruder

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3					

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify