

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, April 19, 2024 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Shaina LaFond called the meeting to order at 8:30 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Chris Johnston (Vice-president), Susie Shipman (Secretary/Treasurer), Amanda Igra, Will Gibb and Jen Kuhar.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Emily Bird, OMPS 4th Grade Teacher

Matt Missias, GVSU

Kelley Davis, Veritas Accounting (remotely)

Joy Stehlik, Axios HR

Todd Sanders, guest

3. APPROVAL OF THE AGENDA

Motion made by Shipman and supported by Johnston to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None.

5. MEETING MINUTES

a. March 15, 2024 Regular Meeting Minutes

Motion made by Johnston and supported by Gibb to approve the March 15, 2024 Regular Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE – No update.

7. OMPS PTO UPDATE

Kuhar reported on behalf of the PTO:

- Coming up: Staff Appreciation Week May 6-10 is loaded, Talent Show May 22, spring apparel sale, Panther Pride Day is June 10 and great things are planned.
- Every grade will have a funded field trip.
- PTO is right on budget for the year.
- PTO has found a new board member.

8. GVSU REPORT

Missias reported:

- Reminder teacher appreciation week coming up, and National Charter Week is 13-17 – MAPSA has a schedule of events.
- Spring Leaders retreat – May 16 in Traverse City.
- Board member satisfaction survey results are in. 42% response rate. Highlights: 98% are satisfied with GVSU as an authorizer, 98% are satisfied with their school consultant, 89% respondents will continue to serve on GVSH school board. Suggestions: enhance quality, variety, accessibility of board trainings, more communication about CSO long-term goals.
- Leah Breen is the new Asst. VP of CSO.
- RSVPs for Board Receptions due April 26. Grand Rapids event is May 14.

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- Photo contest ends April 14th.
- Board Presidents Leadership Retreat – Oct 3, 2024.
- Planned streamlining support from GVSU, a monthly update will be released from the CSO.
- No new updates on state budget.
- Federal court approved new house map, which will have implications for election.

9. MANAGEMENT REPORT(S)

a. Leadership Report

Bailey reported:

- All letters of intent have been returned, all returning except Mrs. Platt, who will be leaving because her husband has a new job out of town.
- Enrollment still around 145. Pre-K is fully enrolled.
- Reading and Science M-STEP is underway. Preliminary 5th Grade numbers look very positive.
- Strategic planning: 3 parents and 1 teacher have volunteered.
- OMPEF is supporting the school with floor maintenance and a shipping container. Discussion amongst board about turning the container into art.
- Science Fair on May 2: Mrs. Bartnick is still looking for judges.

Kolle reported:

- Somewhat unexpectedly received another grant meant for catching kids up through supports. Davis explained this a little further.
- Literacy grant has been received.

10. BUSINESS

a. OMPS Strategic Planning Process Update - Matt Olson (Northwest Ed)

Olson: Reviewing the next steps. Olson and Ashely Troy facilitating.

- Focus groups: 12 parents, 7 staff members and 10 students participated. Data formed focus group report, organized into themes. From this, survey created and released in April to include any stakeholders. Closes soon.
- Next steps: strategic planning 'retreat' with board members, leadership, parent representatives, staff representatives, other stakeholders.
- Retreat: two evenings. First evening: overview of process, vision/mission/values process. Data to inform, protocol using data provided, and views each person brings to the table. Second evening: set of protocols for data dive around surveys, seeking themes. Work on winnowing down and prioritizing. Try to establish goal language by end of meeting.
- Outcomes of retreat: 1. revised and reviewed mission (why and for whom we exist), vision (what we want to be) and values (what we believe in) and 2. Goals for 3-year plan for improvement.
- Questions: focus groups designed to be random sample of views, not comprehensive. All can weigh in on survey – every voice desirable here.
- Board role initially is listening rather than creative, because the board ultimately does have a large role in approval of the strategic plan.
- Retreat attendance: important to ensure integrity of the process – avoid surprises, ability to weigh in during the process vs. at end of process.
- After plan is developed: board moves back into accountability role. Set up committees around goals.

Johnston: Does OMPEF have a rep at the retreat? Sanders: importance of engaging community at large.

Kuhar consider engaging with community through real estate agents, who hear a lot from OMP parents.

Johnston: hopes we come out with clear sense of identity that we can market – for this we need buy in of our identity.

Additional platforms: Jane Boursaw of the Gazette, Township Meetings for roll out of strategic plan.

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b. Monthly Financial Report – February

Davis: financials are in healthy position. Budget projections, enrollment and fund balance are in a healthy position.

Budget meetings have discussed goal of continuing to funnel additions to teacher salaries.

OMPS is 75% through fiscal year: revenue is on track, expenditures are a little under, but planned purchasing and timing of salaries contribute, additional space for spring expenditures. OMPEF to fund pre-k, floor refinishing and storage unit, creating space in budget. Food service is performing very well, has been managed very well by OMPS Chef Garcia.

Proposed Action Item: Approve Quarterly Financial Report – 3rdQ 2023-2024 School Year

Motion made by Shipman and supported by Johnston to Approve Quarterly Financial Report – 3rdQ 2023-2024 School Year as presented. The motion was approved unanimously.

c. 2024-2025 School Calendar

Kolle and Bailey reviewed calendar and the small deviations from the district calendar. The Board affirmed the goal of keeping close to the district calendar to support families who have children in both systems.

Proposed Action Item: Approve 2024-2025 School Calendar

Motion made by Igra and supported by Kuhar to approve the 2024-2025 School Calendar. The motion was approved unanimously.

d. GVSU Charter Renewal Update

Missias – no updates from previous meeting. Official renewal this fall.

e. Committee Reports:

LaFond: no committee updates except for news that Chef Garcia will cater the Strategic Planning event.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

Kolle introduces Emily Bird, 4th Grade teacher. Kolle notes that Miss Bird provides exceptional individualized attention to her students, while at the same time, her classroom is also very cohesive.

Next month Kolle will present her self-evaluation.

12. ADJOURNMENT

Motion to adjourn made by Johnston and supported by Gibb. The motion was approved unanimously.

The meeting was adjourned at 9:44 a.m.



Board Secretary