

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, March 15, 2024 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Shaina LaFond called the meeting to order at 8:33 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Chris Johnston (Vice-president), Susie Shipman (Secretary/Treasurer), and Will Gibb. Amanda Igra joined at 8:40. Jen Kuhar was absent.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Matt Missias, GVSU

Monnie Peters, OMPEF

Kelley Davis, Veritas Accounting (remotely)

Todd Sanders, guest

3. APPROVAL OF THE AGENDA

Motion made by Johnston and supported by Gibb to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None.

5. MEETING MINUTES

a. February 16, 2024 Regular Meeting Minutes

Shipman noted that the minutes should be corrected to be titled Regular Meeting Minutes and correct spelling of Johnston in two locations.

Motion made by Shipman and supported by Johnston to approve the February 16, 2024 Regular Meeting Minutes as corrected. The motion was approved unanimously.

6. OMPEF UPDATE

Peters OMPEF is now back to seven members, meeting on the second Tuesday of the month. Would like to connect with school staff to visit school.

Johnston suggests bringing the two boards together to meet each other.

7. OMPS PTO UPDATE

- Following the successful celebration of music concert, PTO looking at space limitations for future concerts.
- Thanks to the Boathouse and panther families, who provided food for parent teacher conferences.
- Alumnus author assembly was very well received by the students.
- Winter Carnival was successful with 115 tickets sold. Families brought friends outside of OMPS to the event.
- Panther Pride is booked.
- PTO is actively seeking a new board member.

8. GVSU REPORT

Missias reported:

- March is reading month. Excellent to see Representative Coffia at the school reading with students.
- Spring Leaders retreat May 17/18, with social hour on May 16th. Replaces spring principals' meetings
- Asks teachers to complete the GVSU teacher survey. Board member surveys are also out now.
- Academic grants have been sent out.

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- Board retreat coming up – both Grand Rapids and Detroit.
- Reminder of photo contest submission due April 14.
- Core values award is due March 31. Core value is integrity.
- Board reappointments are all up to date.
- Reminder to go to MAPSA for resources.
- There are a few more Prof Ed opportunities this year.
- GVSU charter contract renewal visit went very well.

9. MANAGEMENT REPORT(S)

a. Leadership Report

Bailey reported:

- Conferences this week – great to have the parents in the building and feedback was positive.
- Courtney Kierczynski is literacy leader this year and has partnered with PTO for Reading Week.
- Author and OMPS Alumnus Brianna Farley came to OMPS to talk to students about being an author and illustrator. Representative Coffia initiated a Reading Week visit to OMPS, which was great.
- Leadership continues to work with the ISD on strategic planning. Surveys based on feedback from focus groups will go out April 5 for a two-week window.
- Enrollment is up to 145 for K-5. Preschool has a waitlist for the 4 year old classroom and two part-time spots in the three year old classroom.

Kolle reported:

- GVSU charter contract renewal visit went smoothly. The day was business as usual – there was no need to adjust operations. Staff did a great job and it shows how much our teachers care about OMPS.
- Davis is working with Kolle on a literacy grant that may offer a significant support to students.

LaFond wants to thank Kolle and Bailey for their hard work and professional presentation of the school during the GVSU charter contract renewal visit.

10. BUSINESS

a. Monthly Financial Report – February

Davis reported that she and the leadership team have been working on grants, staff contracts and setting new budgets. OMPS in a very healthy position. Likely will be an at-zero budget for coming year, and there aren't stabilizations funds to assist.

Balance sheet as of February is healthy, with no significant or unexpected payables.

Budget vs actuals is 66% through the year are as expected. Technology is a little behind – will work with the ISD on that spend. Food service is looking stable. Looking at preschool expenditures as the preschool expands next year.

b. GVSU 2022-2023 Academic Grant Award

Proposed Action Item: Accept GVSU 2022-2023 Academic Grant Award

Motion made by Igra and supported by Johnston to accept the GVSU 2022-2023 Academic Grant Award as presented. The motion was approved unanimously.

c. Board Nomination

LaFond introduces Todd Sanders.

Sanders appreciates the opportunity to join the board. Background is business consultant and a retired Marine Officer. Has some school board experience as a district board member for a membership gap for several month. Wants to staying grounded in focusing on growth and development of the students at OMPS. Believes teachers are underappreciated. Is excited to work on strategic planning.

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Proposed Action Item: Approve Board Nomination

Motion made by Shipman and supported by Johnston to approve the resolution as presented nominating Todd Sanders to serve as OMPS School Board member for the remainder of the 3-year term of July 1, 2023 - June 30, 2026. The motion was approved unanimously.

d. GVSU Charter Renewal Update

Site visit took place March 6th. GVSU now completes a report and recommendation that will come out in the next six months. Official renewal goes to GVSU for vote in the next school year.

e. Committee Reports:

Academic Committee: Gibb reported that committee is completing Kolle's evaluation. The three Marzano elements she will be focusing on as part of plan for next few years include:

I(1): The district leader ensures clear and measurable goals are established for all relevant areas of responsibility that are focused on the most critical needs for improving student achievement.

II(1): The district leader provides a clear vision regarding the district instructional model and how to implement the model.

III(3): The district leader ensures that each student has equal opportunity to access and learn the critical content of the curriculum.

The Committee has received month-by-month updates in each category, and will use these as well as discussion in committee meetings to finalize her evaluation, utilizing the help of Paul Bauer from the ISD.

The NWEA data, as well as other relevant data, will be turned into easily digestible and eye-grabbing graphics and info bites. These resources will be added into a "Year In Review" newsletter/document that will go out to staff and families (ideally in spring), via the team at Panther Tales.

Strategic Planning Committee:

LaFond reviewed the steps taken so far... focus groups results used to generate broader survey going out to the community, which will go out right after spring break, and will have two weeks to complete.

Then use data to guide vision and goals going forward through a 4-6 hour stakeholder meeting. Two main tasks: revisit mission, vision, and values, and set targeted goals based on the data.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

LaFond has been looking at GVSU training and wants to address a few things:

Speaking with one voice: once a decision is made, the board speaks with a unified voice. But ahead of a decision, there is full freedom to dissent, discuss, and vote as each individual believes.

Board organization: rotating officers to give everyone a chance to see what goes into each role.

For succession planning and growing board leadership, would like to look at board self-evaluation tools and adding standard governance committee that folds in board recruitment.

Missias: reminds board members to complete trainings to qualify for academic grant.

12. ADJOURNMENT

Motion to adjourn made by Johnston and supported by Gibb. The motion was approved unanimously.

The meeting was adjourned at 9:32 a.m.



Board Secretary