

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, September 22, 2023 8:30am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

### 1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:32 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Chris Johnston (Vice-president), Shaina LaFond, Jen Kuhar, and Will Gibb were present. Susan Shipman was excused.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Jan Weckstein, GVSU

Kelley Davis, Veritas Accounting

Monnie Peters, OMPEF

### 3. APPROVAL OF THE AGENDA

Motion made by Johnston and supported by Kuhar to approve the agenda as presented. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS – None.

### 5. MEETING MINUTES

#### a. August 18, 2023 Regular Meeting Minutes

Motion made by LaFond and supported by Johnston to approve the August 18, 2023 Regular Meeting Minutes as presented. The motion was approved unanimously.

### 6. OMPEF UPDATE

Peters reported that the Foundation is still down a couple of board members, but as of yet, not actively seeking to fill those spots. Enough money to run through until next big fundraiser - high-end dinner at the Boathouse. Foundation is in flux but well-equipped.

### 7. OMPS PTO UPDATE

Amanda Seguin reported (through LaFond) new board members for the 2023-2024 school year, fundraising going very well, and Track & Trail should net a good amount of money. The “ROAR Show” assembly was a success, and gave attendees resources on anti-bullying and respect. PTO sponsored events upcoming: Track + Trail (10/6), wildlife show (10/11), and Pumpkin Walk (10/26). PTO/admin was able to score a sponsorship by OMPEF board member/OMPS parent Chris Radu + his company, Elemint Wealth Management, to fund all 2023-2024 LEAP sports programs for OMPS students.

### 8. GVSU REPORT

Weckstein reported:

- Changes to the Master Calendar of Reporting Requirements: To streamline reporting requirements for schools, the CSO has eliminated the October 5 and January 12 staff roster collections. Instead, that information will be acquired through the twice annual staff audit process.
- “Opportunity for All” event: A special event will be held on GVSU’s Grand Rapids campus, October 11<sup>th</sup>, highlighting how charter public schools are creating more equitable opportunities for historically underserved communities and students of color. National spokesperson Walter Blanks, Jr. will share his school choice story. The link to register is: [www.gvsu.edu/cso/all](http://www.gvsu.edu/cso/all)

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- Registry of Educational Personnel (REP) Database Access: School leaders were recently requested to grant the CSO access to viewing staffing data in the REP. Allowing the CSO access to these reports is a step toward reducing the schools burden to supply information for annual certification and criminal background check audits and will also help increase the accuracy of audit results preventing costly certification related State Aid deductions. The information will also be helpful in supporting shared research objectives around school success and growth opportunities where the CSO can provide additional support.
- Fall Principal Meetings: The CSO invites school leaders to come together each fall and spring for an in depth and in person update about GVSU initiatives, collaboration opportunities, and important items to plan for during the school year.
- Laker Leader Nexus Meetings (LLN): The CSO will once again host the Laker Leader Nexus Meetings. These are weekly virtual opportunities for school leaders in GVSU's network of charter schools to collaborate on common issues and trends. The LLN meetings kick off in October following the Fall Principals Meetings.
- Oaths and Verifications of Citizenship: The CSO is continuously reviewing its records to ensure all oaths of office and verifications of citizenship and residency for board members are current. Your school consultant may contact you if current information is not on file.
- Legislative Updates: The Legislature reconvenes in September. Please monitor updates from MAPSA for any breaking news pertaining to charter-related bills.
- Upcoming Professional Education Webinars: Classroom management, Effective communication, Equity leadership, Inquiry-based learning, Instructional practices, NWEA MAP data reports, Parent engagement, Social-emotional support.
- Upcoming Virtual Board Trainings: October 4<sup>th</sup> – School Performance by the Numbers: Traditional Education Goals

### 9. MANAGEMENT REPORT(S)

#### a. Leadership Report

Kolle reported:

- She will be joining a monthly regional superintendent meeting for strategic planning, board participation will be helpful/necessary
- Per superintendent evaluation: ISD is happy to facilitate along with board members
- Regional professional development date on Nov 7, OMPS has never participated because students have school, so perhaps in future years the school calendar can be amended to give all staff opportunity to attend. Renee Kolle and Katie Kellogg (fifth grade teacher and SEL/PBIS leader) will attend this year to get visibility/ learn and return to staff., RK and KK will attend (KK is SEL/PBIS leader);

Bailey reported:

- OMPS started the year with no PE or math intervention teacher, but they were able to staff from in-house to fill those openings. Dave Vachon was hired as a full-time building sub, but will now teach P.E. on Mondays, Wednesdays, and Fridays, leaving him free to substitute on Tuesdays and Thursdays. Isaiah Moger - former school aide - will be the OMPS math interventionist, working closely with Samantha, the math support from ISD
- Student council will get rolling again, campaigning beginning on Friday the 29th, with 2nd-5th graders voting;
- Again: Chris Radu's Element business will support all LEAP sports for this school - may be able to reimburse families for cross-country.TBD.
- Paul Bauer through ISD has figures and charts to offer school re: testing data, et al. He will attend the October board meeting to supply board with more information

### 10. BUSINESS

#### a. Monthly Financial Report – August

Davis reviewed the monthly report. Of note:

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- Fiscal audit for last fiscal year is underway; should not be any surprises but results will be brought to next board meeting, or November meeting at latest. The paperwork will be filed on time.
- OMPS came in ahead of budget. Current fiscal year is impacted by low enrollment numbers but trying to roll that into projected budget; aim is healthy no matter what;
- Two months into fiscal year shows OMPS in good spot with regard to cash. There is some deferred revenue from state restricted grants - haven't spent them yet. Salaries haven't hit yet, but will catch up soon.
- Significant spend on: marketing/advertising, Axios contract, PowerSchool license, etc...
- Thanks to Monnie and OMPEF for splitting cost of re-carpeting the school office.

#### b. Principal Evaluation Discussion

- Discussion of cost/benefit of spending \$1200 to accept Axios assistance was met by resistance. Weckstein suggested the evaluation process should be manageable without outside assistance (beyond ISD).
- Marzano is covered by our relationship with the ISD and they are able to facilitate without additional cost. Suggestions are to limit the number of board members present for evaluation - either one lead or small committee. By next meeting LaFond will have an update.
- Board opted to pass on the proposal by Axios to facilitate/guide the evaluation process.

#### c. Monthly Board-Leadership Meetings Discussion

- No specific agenda, at least one board member (rotating) should be available after the regular meeting to ensure there is an open line of communication with admin. To be decided on case-by-case basis at the end of all regular board meetings.

#### d. Test Score Reporting Discussion

- Paul Bauer (ISD) will be in attendance at next month's meeting. At that point, data will be shared regarding reporting to Great Schools/Niche, as well as to current/prospective families.

#### e. Committee Reports:

- Academic Committee members to meet with Kolle/Bailey after regular meeting (LaFond, Kuhar)
- Strategic Planning Committee regrouping to get sessions scheduled.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS: None.

12. ADJOURNMENT

Motion to adjourn made by Johnston and supported by Gibb. The motion was approved unanimously.

The meeting was adjourned at 9:23 a.m.



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Board Secretary