

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Sunday, June 4, 2023 2:00pm

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Amanda Igra called the meeting to order at 2:10 p.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Susie Shipman (Secretary/Treasurer), Jen Kuhar, Will Gibb and Shaina LaFond. Geoff Streit and Chris Johnston were excused.

3. APPROVAL OF THE AGENDA

Motion made by LaFond and supported by Gibb to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None.

5. BUSINESS

a. Administration Discussion

Board discussed communication to Igra from Axios HR that a letter of resignation had been received from Danielle Clayton indicating that she would not be returning to OMPS for the coming school year.

Board members discussed communicating Clayton's resignation to school families as soon as possible and asking Kolle to ensure there is communication to OMPS staff about Clayton's resignation before the board letter is released to parents. LaFond to draft a letter from the board with distribution planned for Monday morning.

Discussion about how to proceed with leadership staffing for the remainder of the current school year, summer months, and for the coming school year, and that the board will need to be in touch with Axios HR regarding options and communication with current and future staff.

Members discussed past leadership interview processes and options for current leadership search.

Motion made by Shipman and supported by Igra to authorize Igra and LaFond to finalize and release a board letter to families communicating the leadership change and to distribute to families early Monday, but not until after all OMPS staff have all been informed of the situation by Kolle, and for Igra to communicate with Axios HR regarding next steps with regard to leadership staffing. The motion was approved unanimously.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

Shipman updated the board about the current status of the OMPS Emergency Operations Plan (EOP), and the next steps for finalizing an update over the next few months. Coming school year info for staff and student population will included in the update so completion may be in September or October.

7. ADJOURNMENT

Motion to adjourn made by Shipman and supported by Kuhar. The motion was approved unanimously.

The meeting was adjourned at 3:20 p.m.



Board Secretary