

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, March 18, 2022 8:30am

---

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

And via Zoom.

### 1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:33 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Geoff Streit and Will Gibb. Jen Kuhar and Chris Johnston were excused.

Non-Board Members Attending:

Danielle Clayton and Renee Kolle, OMPS Co-Principals

Matt Missias, GVSU

Monnie Peters, OMPEF

Kelley Davis, Veritas Accounting

Kathy Richter, Axios HR

### 3. APPROVAL OF THE AGENDA

Motion made by Seah and supported by Gibb to approve the agenda as presented. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS – None.

### 5. MEETING MINUTES

a. February 18, 2022 Regular Meeting Minutes

b. February 18, 2022 Special Meeting Minutes

c. February 24, 2022 Special Meeting Minutes

Motion made by Streit and supported by Seah to approve the February 18, 2022 Regular Meeting Minutes, February 18, 2022 Special Meeting Minutes and February 24, 2022 Special Meeting Minutes as presented. The motion was approved unanimously.

### 6. OMPEF UPDATE

Peters reviewed the current OMPEF board member list and reported that the new members are jumping in with foundation activity. OMPEF did a tour of the school recently and looked at storage, the boiler, and the roof. They are going to seek some repair bids for the roof.

### 7. OMPS PTO UPDATE

Rebecca Shubert provided a report that Seah shared:

- The PTO is bringing Nelson's Wildlife Safari on March 21<sup>st</sup>.
- On March 24<sup>th</sup>, there is a mini Panther Pride Day, thanks to Ms Thomas and Mrs. Kloosterman, celebrating reading month.
- April 15<sup>th</sup> grades 3-5 are going to Sleeping Bear Sand Dunes for a STEM expedition, and on May 31<sup>st</sup>, the 5<sup>th</sup> grade is going to Leelanau Outdoor Center.
- PTO is planning to bring Miriam Pico for an outdoor friends and family music celebration in May.

### 8. GVSU REPORT

Missias provided the following report from GVSU:

- GVSU supports the activities that OMPS is doing for March reading month. GVSU has social media posts on reading month so please check that out.
- Board receptions coming up in May in Detroit and Grand Rapids.

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, March 18, 2022 8:30am

---

- Annual board member surveys are out – the link can be resent if needed.
- The core value award focus is innovation. Schools can apply (board applies on behalf of school) for \$1000 award.
- Board trainings – please sign up by June 30 to qualify for next year's grant award.
- Board vacancy – an application would need to go to CSO office next week for GVSU April meeting, otherwise board nominations will not go to GVSU board until June.
- Missias reviewed the Michigan Attorney General opinion on remote participation of public board members.
- Covid – GVSU reminds schools to continue to monitor local disease status and health guidance.
- Online financial academy with 5th third is available through the CSO office.

### 9. MANAGEMENT REPORT(S)

#### a. Leadership Monthly Report:

Clayton: transition to optional masking went very smoothly. Staff intent to return forms have gone out and they have received most back. They are onto second round interviews for the school counselor position. Conferences just finished, with both remote and in person offered to parents. Scheduling for the M-Step is underway.

### 10. BUSINESS

#### a. Michigan Charter Schools Grant Report

Davis: the request for the Charter School Grant round three has now been submitted, and we are awaiting approval from the MDE. There are still a few items pending on round two, and those will need to be wrapped up before we can move forward with round three.

#### b. Monthly Financial Report – February

Davis reviewed the report: OMPS' financial picture looks very good, including having two months of cash in the bank. P&L comparison was reviewed: OMPS is at 66% of the fiscal year and revenues and expenditures are matched well, except for the expected lagging salary line based on timing of those expenditures, and remaining the technology expense from the grant that is still pending.

#### c. Amended 2021-2022 General Operating Budget

Davis reviewed the details of the budget amendment including noting the increase to income due to ESSER grant funding as well as the increase in the projected addition to fund balance. Davis reminded the board that the fund balance will be needed in future years when there is no longer grant funding, which has provided a great deal of support for OMPS in the last few years.

Proposed Action Item: Approve Amended 2021-2022 General Operating Budget

Motion made by Seah and supported by Streit to Approve the Amended 2021-2022 General Operating Budget as presented. The motion was approved unanimously.

#### d. GVSU 2020-2021 Academic Grant Award

Igra: the award is provided by GVSU to OMPS based on board members attendance at annual trainings. Igra thanked GVSU for the grant.

Proposed Action Item: Accept GVSU 2020-2021 Academic Grant Award

Motion made by Shipman and supported by Gibb to Accept GVSU 2020-2021 Academic Grant Award as presented. The motion was approved unanimously.

#### e. Committee Reports

Finance Committee: Shipman noted that the committee met earlier in the week to review the budget amendment and the committee supported the amendment as presented.

No other committee meetings took place this month.

### 11. PUBLIC COMMENT ON NON-AGENDA ITEMS – None.

**OLD MISSION PENINSULA SCHOOL**

Regular Board Meeting – Minutes

Friday, March 18, 2022 8:30am

---

12. ADJOURNMENT

Motion to adjourn made by Seah and supported by Shipman. The motion was approved unanimously.

The meeting was adjourned at 9:02 a.m.



---

Board Secretary