

OLD MISSION PENINSULA SCHOOL

Annual Board Meeting – Minutes

Friday, July 17, 2020 8:30am

Meeting held at:

Via Zoom at:

<https://zoom.us/j/94259884721?pwd=NVC4MjhadjJmQ0xyVnlxQUtIVXN1QT09>

Meeting ID: 942 5988 4721

Password: 6Gsaa3

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:30 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Jen Coleman, and Mike Jager. Mike Smiley was excused.

Non-Board Members Attending:

Matt Missias, GVSU

Kelley Davis, Veritas Accounting

Monnie Peters, OMPEF

Jim Goenner, NCSI

3. APPROVAL OF THE AGENDA

Motion made by Seah and supported by Coleman to approve the agenda as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes. The motion was approved.

4. PUBLIC COMMENT ON AGENDA ITEMS

None.

5. MEETING MINUTES

a. June 19, 2020 Annual Meeting Minutes (corrected from date in agenda)

Motion made by Seah and supported by Jager to approve the June 19, 2020 Annual Meeting Minutes as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes. The motion was approved.

6. OMPEF UPDATE

Monnie Peters provided an update on OMPEF activities. Amendment to lease with school was approved and will be signed. OMPEF is working with fundraiser Kelli Kaberle. OMPEF continues to seek new board members.

7. OMPS PTO UPDATE

Debra Hartley reported that food support totaling \$9,348 was distributed during the school quarantine period through pre-paid cards. The PTO received donations towards this effort of \$3,048 and the PTO supplemented the rest. This support helped about 15-20 families. Hartley notes the PTO is seeking members for the coming school year. Igra thanks PTO for the food program support.

8. GVSU REPORT

Missias reports that GVSU is focused the preparedness plan that all of the GVSU schools must complete and submit by August 3rd to GVSU for approval. The OMPS Board will then need to have a special meeting for its own approval prior to August 10th. GVSU is available for support. Missias noted that given

OLD MISSION PENINSULA SCHOOL

Annual Board Meeting – Minutes

Friday, July 17, 2020 8:30am

the uncertainty in the state of school funding for the current year, the board will likely need to complete a budget amendment for September once the state per pupil funding level is determined.

9. MANAGEMENT REPORT(S)

a. Leadership Monthly Report

Igra invited Jim Goenner of the National Charter School Institute to speak. Goenner spoke positively of the progress OMPS has made as a new school in its first two years of operation and reminded the board to stay the course through this challenge and be proud of what has been accomplished. Goenner discussed the role that NCSI consultants will have in ensuring OMPS is ready for the coming school year: NCSI is working with Axios to ensure best practices are in place to support OMPS staff. Peggy Yates will be working on school policies and procedures. Todd Avis will be working with the team to coordinate the overall operation.

10. BUSINESS

a. Michigan Charter Schools Grant Report

Shipman noted that Promethean boards were installed at the school in every classroom yesterday and that orders are continuing to be made.
Davis provided a financial summary to date.

b. Monthly Financial Reports

Davis noted that full reports were not provided for this meeting because reporting is for the end of the fiscal year and more work to close out the year needs to be completed to provide an accurate report.

Davis noted that the per pupil funding not being cut for the year ended June 30 year will provide for additional fund balance in the year end budget.

c. Committee Reports

The Personnel Committee report: John Sanford reviewed the services that Axios HR provides and updated on recent hiring activities. Igra reported on the leadership search, reviewing the process that has been underway for the last few months. Igra stated that the committee is recommending Danielle Clayton and Renee Kolle to Axios HR to perform the role of Acting Principals for OMPS for the coming school year.

The Academic Committee did not have a report.

The Finance Committee will be meeting prior to the special meeting planned for early August.

d. OMPS Preschool Update

Shipman provided an update on LARA licensing and the hiring of new Program Director Aubrey Henschell, who will be a great asset to the program.

Jager will work on rolling forward with marketing activities.

e. NCSI Services Contract

Action Item: Approve NCSI Services Contract

Motion made by Seah and supported by Coleman to approve the NCSI Services Contract as presented.
Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes. The motion was approved.

f. Discussion and timeline: COVID-19 Preparedness and Response Plan

Igra reviewed the plan approval timeline and stated that the team is working on developing the plan. Shipman noted that the plan will allow for OMPS to hit the ground running depending on the status of COVID in the Grand Traverse Region.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS

OLD MISSION PENINSULA SCHOOL

Annual Board Meeting – Minutes

Friday, July 17, 2020 8:30am

Debra Hartley expressed interest in further information about the plan for instruction for the coming school year.

12. ADJOURNMENT

Motion to adjourn made by Seah and supported by Jager.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes. The motion was approved.

The meeting was adjourned at 9:23 a.m.



Board Secretary