

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, December 20, 2019 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:31 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Jen Coleman, Mike Smiley and Mike Jager. Isaiah Wunsch arrived at 9:03am.

Non-Board Members Attending:

Rick Couturier, OMPS Head of School

Beth Gomez, OMPS Assistant Principal

Matt Missias GVSU

Candy Gardner, OMPEF

Lee Gardner, OMPEF

3. APPROVAL OF THE AGENDA

Motion made by Seah and supported by Smiley to approve the agenda as amended. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS: None.

5. MEETING MINUTES

a. November 15, 2019 Regular Meeting Minutes

Motion made by Smiley and supported by Jager to approve November 15, 2019 Regular Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE

Lee Gardner reported that the foundation is continuing to investigate energy savings projects and is also looking to expand board membership.

7. OMPS PTO UPDATE

No report. Shipman noted that she had spoken to Ali Kozan from the PTO and that she wasn't able to make this meeting.

8. GVSU REPORT

Missias reported on the status of the state per pupil funding – there is an expectation that the governor will be signing the increase for charter schools. Missias reminded the board that there should be a mid-year budget revision, which will include the finalized per pupil funding. GVSU is preparing to release school performance reports. Academic grants are being reviewed right now. The board completed GVSU training last year and so will qualify for a grant. We can look at planning training for this year as well. First week of April is the GVSU board reception – Missias welcomed all board members to attend.

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GVSU would like to add a sign outside that states that OMPS is a GVSU Charter School, subject to approval by the board as to specific language.

Missias congratulated OMPS on receiving the Michigan Charter Schools Grant. Reminds the board to keep a standing report on the board agenda for the grant.

9. MANAGEMENT REPORT(S)

a. Leadership Monthly Report – Couturier reported on school activities and operations:

- ~ Couturier specifically wished to recognize the contributions that the PTO makes to the school
- ~ Holiday store was a big success and the holiday singalong yesterday was a lot of fun
- ~ MI Charter Schools Grant – the meeting with the MDE grant administration team went well
- ~ Administration is continuing to work with MDE on navigating the school days missed due to the electrical outage
- ~ Additional new families are inquiring and enrolling at the school
- ~ Couturier noted that there was a failure of a boiler pump motor which required that school be closed for one day - the motor was repaired that afternoon and school resumed the following day
- ~ Couturier wanted to take a moment to thank the staff of the school for all of their hard work
- ~ Couturier specifically wanted to thank John Moeggenberg for being a part of the school to date and wished him well in his new position downstate
- ~ Noted that we will be welcoming back Liz Hague as a teacher taking over Moeggenberg's class

10. DISCUSSION ITEM(S)

a. Michigan Charter Schools Grant Update

Shipman reiterated that the meeting with the MDE was supportive and informative. Shipman, Seah, Veritas Accounting and the Administrative Team will be working on completing the items required by MDE prior to funds being released.

b. Monthly Financial Reports

Kelley Davis of Veritas Accounting reviewed the monthly financial reports, including a detailed review of the food services accounts.

c. OMPEF Lease Amendment

Discussion – Shipman presented the draft lease amendment for the building lease with OMPEF, to run from January through to the end of the current fiscal year on June 30. Lease conditions for the next fiscal year can be discussed during the budgeting period.

Motion made by Smiley and supported by Wunsch to approve the OMPEF Lease Amendment as presented and authorized the board president to execute the agreement. Roll Call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Smiley: yes, Wunsch: yes, and Jager: yes.

d. Food Services Review

Kelley Davis, of Veritas Accounting reviewed the food services accounts in item 10. B. Shipman provided an update on a recent meeting she and Couturier had with GTACS food services and financial managers regarding the conditions required to continue receiving federal lunch program reimbursement funds. The outcome of the discussion was that the only current fiscally prudent choice for OMPS is to no longer participate in the program and therefore no longer receive reimbursement as of January. The other two options (GTACS runs the entire food operation at OMPS, or, OMPS starts a fully independent program and applies separately to be part of the federal program) are financially untenable at this time.

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Coleman – would like the board to look at programs that are more financially balanced.

e. Theresa Corcoran Contract Proposal

The board discussed the need to ensure funds were available in the budget revision to support the contract proposal. Shipman to work with Veritas Accounting to determine if funds for this contract can be identified within the budget revision.

Motion made by Wunsch and supported by Seah to table this items to a future meeting. The motion was approved unanimously.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

Kristen Schook – is a 6th grade class parent who had heard rumors that the board was looking at whether further middle school expansion could go forward and she wants to express support for middle school.

Sarah Kime – is also supportive of middle school, and suggested working on partnerships with other schools. Missias noted that he will look into partnership with Greenspire, the other local GVSU school.

Jason Roy – also there to express support for middle school.

Laura Neubauer - 7th Grade parent – also supportive.

Kristen Schook – thinks there are more families that would participate in the effort to recruit students.

Shipman thanked parents for being here, for being positive and supportive of OMPS and for offering to support the recruitment effort.

Schook noted that families are looking for transparency and information so they can be effective with recruitment efforts.

12. ADJOURNMENT

Motion to adjourn made by Seah and supported by Smiley.

The meeting was adjourned at 9:26 a.m.



Board Secretary