

OLD MISSION PENINSULA SCHOOL
Regular Board Meeting – Minutes
Thursday, November 15, 2018 6:00pm

Meeting held at:
Old Mission Peninsula School
2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Susie Shipman called the meeting to order at 6:01 p.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Susie Shipman (Secretary), Amanda Igra, Becky Seah and Isaiah Wunsch. Michael Smiley (President) arrived at 6:10pm. Jen Coleman arrived at 6:25pm.

Non-Board Members Attending:

Matt Cawood, GVSU
Allison O'Keefe, OMPEF
Corey Phelps, OMPEF (arrived at 6:30 p.m.)

3. APPROVAL OF THE AGENDA

Motion made by Wunsch and supported by Shipman to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS: None.

5. MEETING MINUTES

- a. Approval of October 18, 2018 Regular Meeting Minutes and October 30, 2018 Special Meeting Minutes
- b. Acceptance of November 7, 2018 Finance Committee Notes.

Motion made by Igra and supported by Wunsch to approve the minutes as presented and accept the finance committee notes as presented. The motion was approved unanimously.

6. MANAGEMENT REPORT(S)

- a. Leadership Monthly Report

Schweitzer reported on school activities:

- ~ Laurel Davis from Expeditionary Learning was up for a PD day and was complimentary about the progress of OMPS to date.
- ~ Schweitzer is working with Paul Bauer from ISD – they have talked about Marzano evaluations.
- ~ The OMPS PTO did a great job with the Pumpkin Walk, the Veteran's Day Ceremony and Boots & Bling. Schweitzer was present at their meeting this week.
- ~ The dates of the Christmas Concerts are Dec 4 (evening) and December 21 (day).
- ~ Current paraprofessional has resigned, but a new paraprofessional has been hired.
- ~ A FOIA request was received from the Detroit Free Press regarding water testing results. Shipman to respond with the information.
- ~ Fall Shadow Day is planned for November 29th to accommodate any families who would like to visit the school and have their children participate in the classes for the morning.
- ~ Geranium order through the Friendly Garden Club: the school will partner with them for school geranium plantings.

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~ Schweitzer met with door card/fob reader system consultant and is expecting a quote soon.

7. OMPEF REPORT

O'Keefe: reported on OMPEF activities:

- ~ A new foundation member will be joining the OMPEF board. She noted that he is a cheerleader and champion of the school as well as a parent.
- ~ There is a fundraising dinner at the Boathouse on January 22, 2019.
- ~ Mailchimp for the foundation is now up and running.
- ~ OMPEF is in process for approving marketing support from Idea Stream for the school as well as foundation.
- ~ O'Keefe introduced the Social Work Internship Opportunity through Ferris State University. She is asking the school board for their support in moving forward and pursuing an intern for placement for the 2019-2020 school year. The board discussed aspects of the program including the effort to onboard someone, the assignment process, the liability. The board consensus was to support the program and encourage school staff to work with Allison O'Keefe to pursue the participation in the program.
- ~ Phelps spoke to the original vision for the school, including small class size, availability to all students in the area to come to a tuition free school on Old Mission Peninsula, exciting curriculum, and expansion of grades in future years.

The OMPS Board discussed financial needs and requesting additional support from OMPEF. The Board also carried out a discussion about pursuing an amendment to the charter contract with GVSU to expand OMPS to include 7th grade for the 2019-2020 school year and possibly 8th grade for the 2020-2021 school year. Shipman to inquire from GVSU as to the process and timeline to seek a charter contract amendment and report back to board and staff. It was recommended that a committee formed of board, OMPEF and school parents begin work on the initiative.

Motion by Coleman and supported by Shipman to add an agenda action item to request funds from OMPEF as item 10b. The motion was approved unanimously.

8. GVSU REPORT

Cawood noted that this month is the month for the release of school performance reports, and OMPS can expect this in future years. GVSU will be reviewing OMPS performance against a group of other comparable schools. For year one, will be looking at proficiency and the following year there will be growth factors to report.

9. DISCUSSION ITEM(S)

- a. OMPS Board Policies Fall 2018 Update
Schweitzer and Shipman reported on working session with Peggy Yates of NCSI to go through each of the recommended board policy updates. Schweitzer and Shipman reviewed some of the key updates.
- b. Recruitment Committee Update
Coleman has been exploring options through contacts in the community, and is particular looking for a board member with a finance background. Coleman and Shipman will arrange to meet potential candidates. Cawood will look at whether there are any applications on file at GVSU.
- c. Finance Committee Update
Smiley: reported on activities as outlined in the meeting notes and provided an update on the Angel Care lease. Smiley also noted he had a discussion with Presque Isle about purchasing options that could eliminate the need for credit cards. Schweitzer to follow up.
- d. Marketing Update

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Shipman/Seah reported on further marketing activities to improve the OMPS website and to bring attention to the Fall Shadow Day scheduled for November 29. Board members and OMPEF members were encouraged to share the Fall Shadow Day information with any families they knew that might be interested.

- e. Social Work Internship Opportunity – covered in Item 7. OMPEF Report

10. ACTION ITEM(S)

- a. Approval of Board Policies Fall 2018 Update
Motion made by Wunsch and supported by Igra to approve the Board Policies Fall 2018 Update as presented. The motion was approved unanimously.
- b. Approval of Request for Funds from OMPEF
Motion made by Coleman and supported by Shipman to request funds in the amount of \$25,000 from OMPEF to support staffing needs and school supplies. The motion was approved unanimously.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

None.

12. ADJOURNMENT

Motion to adjourn made by Wunsch and supported by Smiley.

The meeting was adjourned at 7:59 p.m.



Board Secretary