

OLD MISSION PENINSULA SCHOOL
Regular Board Meeting – Minutes
Thursday, September 20, 2018 7:30pm

Meeting held at:
Old Mission Peninsula School
2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Michael Smiley called the meeting to order at 7:37 p.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Michael Smiley (President), Jen Coleman (Treasurer), Amanda Igra, Isaiah Wunsch and Becky Seah.

The following board members were absent (excused): Susie Shipman and Erica Walsh

Non-Board Members Attending:

Dena Schweitzer, OMPS Director of Academics

Matt Cawood, GVSU

Corey Phelps, OMPEF

3. APPROVAL OF THE AGENDA

Motion made by Wunsch and supported by Coleman to amend the agenda to adjust the meeting time to 7:30 p.m. and to include discussion of a financial gift and additional operational items. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS: None.

5. MEETING MINUTES

- a. Approval of August 16, 2018 Regular Meeting Minutes, August 30, 2018 Special Meeting Minutes and September 7, 2018 Special Meeting Minutes

Motion made by Wunsch and supported by Igra to table the minutes as presented. The motion was approved unanimously.

6. MANAGEMENT REPORT(S)

- a. Leadership Monthly Report

Schweitzer reported on several operational topics:

Art Teacher Amy Schook is new to the staff and at a 0.3 position.

Chrome books have arrived.

School phone lines are at 90% complete.

The 4th Grade was split. Liz Hague has joined the staff team as the additional 4th Grade Teacher.

NWEA practice is being carried out and the following week will be the test.

Enrollment was discussed, including that there have been calls coming in for tours by prospective families.

Hot Lunch is receiving positive feedback and volunteers are coming in to help.

Before and after care: 1 child comes every AM and there are between 7-11 students in the PM.

7. OMPEF REPORT – Corey Phelps reported that the golfing fundraiser was a success.

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8. GVSU REPORT – Matt Cawood, the new GVSU consultant for OMPS, introduced himself as new to GVSU as of three weeks ago. He worked for National Heritage Academies for 10 years and was involved with opening new schools. He opened schools in 5 states: 87 schools with NHA and he visited them all.
9. DISCUSSION ITEM(S)
- a. Startup Expenditures – Proposed expenditures were outlined: Computers for teachers thru Affinity, Legal, Chrome Books from Sehl Computer, (Note: Mats for the Gym came thru a donation through the foundation), Meal Magic Lunch program for the Software and license for IPad, Tammy \$875 or \$30 per hour, \$875 monthly and then hourly in November help thru count for a total of \$1,950 for September and October.
 - b. Meal Magic for lunch sales: functionality was discussed, including that the software does not provide all the items that are needed.
 - c. Support for welcome center: volunteers are helping for now and Coleman is reworking the budget to evaluate the potential for a paid position.
 - d. A financial gift of \$50,000 from OMPEF was presented at the beginning of the meeting.
 - e. Forms for field trips, parent drivers, chaperone responsibilities and emergency actions on trips were presented and discussed.
10. ACTION ITEM(S)
- a. Approval of Startup Expenditures
Motion made by Wunsch and supported by Smiley to approve startup expenditures as outlined for a total of \$22646.82. Roll Call vote: Smiley: yes, Coleman: yes, Wunsch: yes, Igra: yes, Seah: yes.
 - b. Gift Acceptance
Motion made by Coleman and supported by Wunsch to accept the gift of \$50,000 from the Old Mission Peninsula Education Foundation. Roll Call vote: Smiley: yes, Coleman: yes, Wunsch: yes, Igra: yes, Seah: yes.
 - c. Approval of Forms
Motion made by Smiley and supported by Igra to approve the forms as presented. The motion was approved unanimously.
11. PUBLIC COMMENT ON NON-AGENDA ITEMS:
- None.
12. ADJOURNMENT
- Motion to adjourn made by Igra and supported by Smiley.
- The meeting was adjourned at 8:39 p.m.



Board Secretary