

OLD MISSION PENINSULA SCHOOL

Annual Board Meeting – Minutes

Friday, June 19, 2020 8:30am

Meeting held at:

Via Zoom at

<https://zoom.us/j/6382772649?pwd=dUExaW5YckVKMDZqeFB5NnhYNFhqZz09>

Meeting ID: 638 277 2649

Password: 3SherD

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:38 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Jen Coleman, Mike Smiley, Mike Jager and Isaiah Wunsch.

Non-Board Members Attending:

Beth Simon, OMPS Assistant Principal

Matt Missias, GVSU

Kelley Davis, Veritas Accounting

Monnie Peters, OMPEF

3. APPROVAL OF THE AGENDA

Motion made by Smiley and supported by Coleman to approve the agenda as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch–no audio. The motion was approved.

4. PUBLIC COMMENT ON AGENDA ITEMS

Igra thanked the OMPS staff for their hard work through to the end of a difficult year.

5. PUBLIC HEARING – Old Mission Peninsula School Proposed 2020-2021 General Operating Budget

Motion made by Seah and supported by Smiley to open the public hearing.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch–no audio. The motion was approved.

Igra asked if there was public comment regarding the Proposed 2020-2021 General Operating Budget. No public comment.

Motion made by Coleman and supported by Seah to close the public hearing.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch–no audio. The motion was approved.

6. MEETING MINUTES

a. May 15, 2020 Regular Meeting Minutes

Motion made by Smiley and supported by Coleman to approve the May 15, 2020 Special Meeting Minutes as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch–no audio. The motion was approved.

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7. OMPEF UPDATE

Monnie Peters provided an update on OMPEF activities, including that the board was now moving to holding meetings two times per month rather than every week. OMPEF has hired a fundraiser named Kelli Kaberle, to increase fundraising activities. OMPEF continues to seek new board members.

8. OMPS PTO UPDATE

Debra Hartley reported that financial assistance for families in need is continuing, with the help of Beth Simon. As of last week, the PTO had brought in \$2,048 in donations and had provided \$6,348 to families to date. She is happy to report that the PTO just received another \$1,000 donation. The PTO will continue promoting fundraising and the family support program. Hartley noted that there is a lot of uncertainty about the year to come, making it difficult to recruit board members for the PTO.

9. GVSU REPORT

Missias thanked Isaiah Wunsch for his service as a founding board member and welcomed Emily Davies to the board. Missias reported on discussions at the state level regarding next year operations – the governor indicates in the plan for school to be in person, with rules for operation. GVSU will continue to support schools through the planning and into the coming school year. Missias notes the next OMPS Board meeting will be in person as the order affecting open meetings ends June 30.

The budget for per pupil funding from the state is expected to be later again this year, as there is hope for federal support to offset potential budget cuts. Missias commends OMPS for considering a responsible budget at this time.

10. MANAGEMENT REPORT(S)

a. Leadership Monthly Report

Simon – grant procurement is underway – promethean boards have arrived to the school. Training is scheduled. Additional trainings are being coordinated. Couturier and Simon have been working on a new principal task sheet to help the transition to the new principal.

11. BUSINESS

a. Michigan Charter Schools Grant Report

Shipman summarized the grant activities to date. Davis provided a financial summary. A total of \$350,000 was allocated for spending within the current fiscal year. The rest of the spending will carry over into the next fiscal year.

b. 2020-2021 OMPEF Amendment to Lease Agreement

Igra noted that the presented lease amendment is essentially an extension of the same terms that OMPS has with OMPEF in the current lease agreement, which expires June 30, 2020.

Action Item: Approve 2020-2021 OMPEF Amendment to Lease Agreement

Motion made by Smiley and supported by Coleman to Approve 2020-2021 OMPEF Amendment to Lease Agreement.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: yes, Wunsch: yes. The motion was approved.

c. Amended 2019-2020 General Operating Budget

Kelley Davis outlined the proposed Amended 2019-2020 General Operating Budget. Davis noted the budget includes a \$700 per pupil cut that, if imposed by the state, would be retroactive for the entire 2019-2020 fiscal year. Davis stated that this cut is not assured, but is being discussed and so it was important in the amendment to plan for the worst-case situation.

Action Item: Approve Amended 2019-2020 General Operating Budget

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Motion made by Coleman and supported by Smiley to Approve Amended 2019-2020 General Operating Budget.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch–no audio. The motion was approved.

d. Proposed 2020-2021 General Operating Budget

Davis reviewed the proposed 2020-2021 General Operating Budget.

Action Item: Approve 2020-2021 General Operating Budget

Motion made by Coleman and supported by Smiley to Approve the Proposed 2020-2021 General Operating Budget.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

Resolution Authorizing Issuance of Note in Anticipation of School State Aid

Shipman outlined the need to approve the resolution as an integral part of the budget approval, since the budget reflects borrowed funds. Davis explained the process and the timeline for the note.

Action Item: Approve Resolution Authorizing Issuance of Note in Anticipation of School State Aid

Motion made by Shipman and supported by Seah to Approve the Resolution Authorizing Issuance of Note in Anticipation of School State Aid up to \$200,000.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

e. OMPS Course Catalog

Igra explained that the Course Catalog was a new compliance item requiring board approval in 2020.

Action Item: Approve OMPS Course Catalog

Motion made by Seah and supported by Jager to Approve the OMPS Course Catalog

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

f. Proposed 2020-2021 School Calendar

Igra explained the two proposed calendars: the earlier calendar would allow for earlier benchmarking and interventions, given the impact to education that occurred due to COVID-19.

Coleman asked about calendars for the district schools in comparison, as OMPS has historically aligned itself to the other area school. Simon explained the rationale for providing two calendars for consideration. Coleman suggested that since OMPS has always tried to align to the other district calendars to make coordination easy for families, that we should do so again for this year.

Action Item: Approve 2020-2021 School Calendar

Motion made by Seah and supported by Smiley to Approve 2020-2021 School Calendar with September 8, 2020 first day of school.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

g. Proposed 2020-2021 Board Calendar

Action Item: Approve 2020-2021 Board Calendar

Motion made by Seah and supported by Smiley to Approve the 2020-2021 Board Calendar.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

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h. Annual Meeting Resolutions

Action Item: Approve Annual Meeting Resolutions

The board discussed the officer roster for the coming school year and nominations were made as follows:

President: Amanda Igra

Vice President: Becky Seah

Treasurer: Susie Shipman

Secretary: Emily Davies (as of July 1, 2020)

Motion made by Shipman and supported by Jager to elect the members as discussed to the 2020-2021 OMPS Board Officer positions.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

Coleman/Smiley to Approve Annual Meeting Resolutions as presented.

Motion made by Coleman and supported by Smiley to Approve the Annual Meeting Resolutions as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

i. Charter Contract Amendment

Shipman explained that the amendment was due to the addition of job descriptions and the transition of the Human Resources contract from the current provider to the new provider, Axios, as of July 1, 2020.

Action Item: Approve Charter Contract Amendment

Motion made by Seah and supported by Shipman to Approve the Charter Contract Amendment with GVSU as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch: yes. The motion was approved.

j. Board Policy Updates – Fall 2019 and Spring 2020

Peggy Yates of NCSI reviewed the proposed policies.

Action Item: Approve Board Policy Updates – Fall 2019 and Spring 2020

Motion made by Seah and supported by Shipman to Approve the Board Policy Updates – Fall 2019 and Spring 2020 as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes. Wunsch–no audio. The motion was approved.

k. Committee Reports

The Academic Committee did not have a report.

The Personnel Committee is continuing to work on the leadership search.

The Finance Committee met on June 15, 2020 for an extensive review of the amended 2019-2020 budget and the proposed 2020-2021 budget.

l. HR Contract Update

Shipman explained the process of contract finalization and legal counsel approval and noted that the contract has been signed.

Shipman welcomed John Sanford from Axios and Sanford introduced himself.

m. OMPS Preschool Update

Shipman summarized updates regarding job descriptions and LARA licensing. Jager will work on rolling forward with marketing.

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12. PUBLIC COMMENT ON NON-AGENDA ITEMS

Shipman thanked staff for all of their hard work.

Seah specifically thanked Rick Couturier and Beth Simon for their leadership through a very hard school year.

13. ADJOURNMENT

Motion to adjourn made by Seah and supported by Jager.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes, Smiley: Yes, Wunsch–no audio. The motion was approved.

The meeting was adjourned at 10:03 a.m.

Board Secretary