

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, January 17, 2019 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Becky Seah called the meeting to order at 8:38 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Becky Seah (Vice-President), Jen Coleman, Mike Smiley and Mike Jager. Amanda Igra and Susie Shipman were excused.

Non-Board Members Attending:

Rick Couturier, OMPS Head of School

Matt Missias GVSU

Lee Gardner, OMPEF

3. APPROVAL OF THE AGENDA

Motion made by Wunsch and supported by Smiley to approve the agenda as amended. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS: None.

5. MEETING MINUTES

a. December 20, 2019 Regular Meeting Minutes

Motion made by Smiley and supported by Wunsch to approve the December 20, 2019 Regular Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE

Lee Gardner presented the OMPEF update. Gardner stated that OMPEF's focus was currently on fundraising to make sure the school is operational. OMPEF is also looking to build out its board membership - perhaps doubling it. Fresh thinking, new eyes, broader base.

7. OMPS PTO UPDATE

Ali Kozan informed the board about key events coming up - sled race on Feb 7; Carnival Feb 22. There are 2 spring fundraisers being developed. The PTO is purchasing BrainPop (last year 3 accounts) – 10 teachers are interested in using for this year.

8. GVSU REPORT

Missias presented the GVSU report covering the following: 1. School performance reports are out. He will report out next month when full board is back. 2. Should have been notified about academic grant and checks should be in the mail. 3. They provide board training – need to understand the needs of the board and then can proceed with scheduling (hope to move this forward in early spring). 3. Invitation for board reception in April. They are looking to incorporate Charter School Office-wide board training as well. 4. Need to fill out conflict of interest forms (must be updated to Epicenter by end of the month). 5. Outstanding board appointments (Mike, Isaiah, Susie) for July if you will renew. If not going to renew

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would need to look to fill board roles for new year. The board will need to pass a nominating resolution. Would like to have these done sooner – to meet the GVSU trustee board meeting in April. Matt would prefer for us to get this done by February to meet the deadline. 6. Rick and Matt would like to get together regarding signage (to be paid for by GVSU) to show that OMPS is part of the GVSU charter school system. They will work with zoning board for approval. 7. Congrats on the state grant – payment should be received by the end of the month.

9. MANAGEMENT REPORT(S)

a. Leadership Monthly Report – Couturier reported on school activities and operations:

- ~ Informed the board that dot cams are being acquired through the grant
- ~ Thanked the community for adjusting the school calendar to make up 5 days (made up 2) – he is seeking a waiver for the other 3 days
- ~ Leadership is starting to work on next year’s calendar and they are way ahead of the curve on the events to take place
- ~ CS Grant update: they have completed the extra verbiage in the narrative amendments as requested by the MDE
- ~ Current student numbers at 174
- ~ Staff are continuing to work on research-based interventions – literacy based are underway, looking to move to mathematics so OMPS is able to benchmark and monitor students.

10. DISCUSSION ITEM(S)

a. Amended 2019-2020 School Calendar

Motion made by Coleman and supported by Wunsch to approve the Amended 2019-2020 School Calendar as presented. The motion was approved unanimously.

b. Michigan Charter Schools Grant Report

Couturier and Davis provided review of the grant status in items 9.a. and 10.b.

c. Quarterly Financial Reports – 2nd Quarter 19-20 FY

Kelley Davis of Veritas Accounting reviewed the monthly financial reports, which were included in the meeting materials. The school received the full \$240 from the state, which was partially included in current financials. Updated financials and budget will be presented for approval in Feb or March. Davis discussed cash flow timing movements to occur due to purchases and grant reimbursements. Davis reviewed the financials and discussed the comments included.

Motion made by Coleman and supported by Wunsch to approve the Quarterly Financial Reports – 2nd Quarter 19-20 FY as presented. The motion was approved unanimously.

d. Theresa Corcoran Contract Proposal

Coleman raised concerns about using funds for food service that could be used for education. Wanted the board to take a look at the overall program for next years and also sought funding options such as donors to ensure the food program could continue without taking from educational programs.

Motion made by Wunsch and supported by Jager to approve the contract as presented. The motion was approved unanimously.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

12. ADJOURNMENT

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Motion to adjourn made by Smiley and supported by Coleman.

The meeting was adjourned at 9:25 a.m.

Board Secretary