

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, November 20, 2020 8:30am

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Meeting held at:

Via Zoom at:

<https://zoom.us/j/6382772649?pwd=dUExaW5YckVKMDZqeFB5NnhYNFhqZz09>

Meeting ID: 638 277 2649

Passcode: 3SherD

### 1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:36 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Jen Coleman, Mike Smiley, and Mike Jager. New board member (sworn in during meeting) Geoff Streit joined at 8:40 a.m.

Non-Board Members Attending:

Danielle Clayton and Renee Kolle, OMPS Co-Principals

Matt Missias, GVSU

Kelley Davis, Veritas Accounting

Monnie Peters, OMPEF

### 3. APPROVAL OF THE AGENDA

Motion made by Smiley and supported by Jager to approve the agenda as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Smiley: yes, Jager: yes. The motion was approved.

### 4. PUBLIC COMMENT ON AGENDA ITEMS

None.

### 5. MEETING MINUTES

#### a. October 16, 2020 Regular Meeting Minutes

Motion made by Smiley and supported by Seah to approve the October 16, 2020 Regular Meeting Minutes as presented.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Smiley: yes, Jager: yes. The motion was approved.

### 6. OMPEF UPDATE

Monnie Peters reported that OMPEF is just beginning the winter/end of year fundraising campaign. Monnie noted that spending of funds from the Biederman Foundation award is underway.

### 7. OMPS PTO UPDATE

Rebecca Schubert reported that the new PTO board is in place, and thanked Debra Hartley and Ali Kozan for their support in the transition, as well as Allison O'Keefe for her communication and support for the new board.

Wildlife Exhibit and Planetarium event were planned but postponed due to COVID restrictions.

Current focus will be working to support health and safety of the students and staff at OMPS and the PTO is working with Kolle and Clayton on ways to provide support.

Food drive is underway and items will be delivered on Monday. More sleds for winter are coming. The PTO is also working on another fundraiser for January.

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### 8. GVSU REPORT

Missias:

- Administration of the oath of office for new board member Geoff Streit was completed. Missias noted that Streit can now vote in the current meeting.
- GVSU wants to remind boards to consider, parent input and two-way interactions between teachers and students when considering changes to the Extended Learning Plan.
- Remote meetings allowances are set to expire at the end of the year, so Missias recommends OMPS consult with legal counsel regarding options going forward after December.
- Missias reminds members that GVSU's expectation is that board members participate in 70% of meetings.
- Board completed its training last year, and so the GVSU grant was awarded, and Missias notes the acceptance of the grant is an item further along in the agenda.
- Training webinars are going to be released in January. More customized training can also be arranged.

Igra: asks if boards are meeting in person with masks, and if that is okay, ie., to obstruct their faces during the meetings. Missias advises to speak to legal counsel.

### 9. MANAGEMENT REPORT(S)

#### a. Leadership Monthly Report

Clayton extended a thank you to the entirety of the OMPS team that is contributing to the success of the school year and reviewed the progress made so far with the 3 main goals:

- (1) *Ensure students and families have safe and healthy environment to learn:* Students are continuing to encourage students to keep masks over mouths and noses, and make sure families are ensuring masks fit their children. Cleaning procedures are continuing but a checklist will be created to post at each classroom so that teachers can see confirmation that their spaces are being cleaned. Clayton presented proposed amendments to the Extended Learning Plan:  
Travel Guidelines for Staff and OMPS Families  
Conditions for Closure
- (2) *Utilize outdoor space for outdoor learning:* Kolle reported that while recess is always outside if possible, teaching is becoming more difficult, but Axelson (music and PE) and Hoagg (art) have continued to do an amazing job when they hold their classes outdoors.
- (3) *Ensure the team at OMPS will feel secure and supported:* Clayton reported that current conditions in the area are making this more challenging. Clayton presented a list of Staff Support Ideas.

Smiley asks if quarantining students will be able to continue their learning. Clayton affirms that materials will be provided for students so that they will be working through the same materials as the in-person class and so far, teachers have also been available when parents have had questions during the learning under quarantine.

Coleman asks about the policy for rules for parents. Igra notes that she's consulted with GVSU and legal counsel about the policy, which can be done by the board, but OMPS has no ability to enforce.

Smiley asked about 15% Community Transmission and what that means. Seah notes that the Health Department is determining this number for the area counties.

Jager expresses that his concern for community spread extends more for local visits to restaurants, etc. and less for family gatherings. Suggests that Clayton articulates that OMPS is holding OMPS staff to the same expectation as OMPS families.

Jager asks Monnie Peters if the Biederman grant might help support the purchase of air purifiers. Peters and Seah will work to identify options for spending of the funds on COVID-related support items.

### 10. BUSINESS

#### a. Extended COVID-19 Learning Plan Report

Kolle states that adding the amended Conditions for Closure on page 3 is being recommended.

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Missias notes that OMPS administration can close for 2-3 days on their own. Closures proposed for longer than that, the board will need to hold a special meeting to determine closure (and reopening) timelines.

Missias recommends OMPS consult with legal counsel to support the details of the decision-making process.

Proposed Action Item: Recertify Extended COVID-19 Learning Plan

Motion made by Shipman and supported by Smiley to recertify the Extended COVID-19 Learning Plan as amended.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Smiley: yes, Jager: yes, Streit: yes. The motion was approved.

b. Michigan Charter Schools Grant Report

Shipman reported that OMPS is in the final week of the first phase of the grant, so final spending is happening over the next week. The team is working on planning for the second phase of the grant. Staff and Seah have been working hard to develop a procurement list. The MDE will need to approve the second phase grant items.

c. Financial Report

Davis reported on presented the monthly financial report. Notes that OMPS is on track financially on the expenditures side and now, finally, most of the information on the revenue side is also settled for the year. An amended budget will come December or January.

OMPS received Title I funds and Davis is working with Kolle and Clayton on a plan to spend those dollars.

d. GVSU 2019-2020 Academic Grant Award

Igra noted that this grant is because the OMPS board has completed training to meet the requirements of GVSU.

Proposed Action Item: Accept GVSU 2019-2020 Academic Grant Award

Motion made by Coleman and supported by Shipman to Accept GVSU 2019-2020 Academic Grant Award.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Smiley: yes, Streit: yes. The motion was approved.

e. Committee Reports

No committee reports this month.

f. Middle School Discussion

Igra reported that a committee has been formed that is being led by Jager.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

12. ADJOURNMENT

Motion to adjourn made by Coleman and supported by Seah.

Roll call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Smiley: yes, Streit: yes. The motion was approved.

The meeting was adjourned at 9:48 a.m.

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Board Secretary