

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, February 21, 2020 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:30 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Jen Coleman, and Mike Jager. Mike Smiley and Isaiah Wunsch were excused.

Non-Board Members Attending:

Rick Couturier, OMPS Head of School

Beth Gomez, Assistant Principal

Matt Missias GVSU

Amanda Renkiewicz, OMPEF

Ali Kozan and Deb Hartley, OMPS PTO

Allison O'Keefe and Kristen Shook, Sarah Kime, Erica Jager, Middle School Committee

3. APPROVAL OF THE AGENDA

Motion made by Coleman and supported by Seah to move the middle school discussion to Item 4 and approve the agenda as amended. The motion was approved unanimously.

4. Middle School Committee Report

Allison O'Keefe, Kristen Shook, Sarah Kime and Erica Jager provided a summary of the work that has been done by the committee to raise awareness about expanding OMPS to Grade 8. The committee teams have focused on several different areas including retention, marketing, fundraising and program development. The committee is seeking support and a decision from the board. Coleman suggested the board hold a special meeting to discuss middle school.

5. PUBLIC COMMENT ON AGENDA ITEMS: None.

6. MEETING MINUTES

a. January 17, 2020 Regular Meeting Minutes

Motion made by Seah and supported by Jager to approve the January 17, 2020 Regular Meeting Minutes as presented. The motion was approved unanimously.

7. OMPEF UPDATE

Renkiewicz thanked the middle school committee for their hard work and efforts, and reviewed the recent activities of OMPEF.

8. OMPS PTO UPDATE

Hartley updated the board about PTO events coming up, including the OMPS Carnival tomorrow.

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9. GVSU REPORT

Missias noted that school performance reports had come out and he wanted to highlight some specifics: OMPS has just one year of data, so some of the numbers don't make sense without longitudinal data; academically, against the comparison schools in the report, OMPS meets or exceeds; GVSU is pleased with the governance and the management of the financial operation.

Missias also noted that some OMPS board members are going to be reappointed at this meeting, but there will be a vacancy to fill. There is planning underway for annual board training.

The GVSU board reception is coming up April 20. The MI Chamber of Commerce President is going to be the keynote speaker.

The governor has put out a draft budget, includes a \$225 per pupil increase. GVSU will be watching the status of the budget negotiations.

10. MANAGEMENT REPORT(S)

a. Leadership Monthly Report – Couturier reported on school activities and operations:

- ~ Pupil count is at 169 for the February count day. This was expected based on some of our part-year families
- ~ Grant finalization is expected soon
- ~ MLK and president's day were brought back as attendance days, which helps for meeting instructional days requirements
- ~ The electrical issue from last fall is still causing a few problems within the HVAC system, but repairs are going well

11. DISCUSSION ITEM(S)

a. Michigan Charter Schools Grant Report

Shipman and Kelley Davis of Veritas Accounting summarized the current status of the grant process. There has been ongoing work since the award occurred to fulfill the needed amendments. Once there is final approval from the MDE, grant items will start to be ordered.

b. Amended 2019-2020 General Operating Budget

Davis reviewed the amended 2019-2020 General Operating Budget as presented, including going over the changes relating to updated allocations and the charter schools grant.

Action Item: Approve Amended 2019-2020 General Operating Budget

Motion made by Coleman and supported by Igra to approve the Amended 2019-2020 General Operating Budget as presented.

Roll Call vote: Igra: yes, Seah: yes, Shipman: yes, Coleman: yes, Jager: yes,

c. Monthly Financial Reports

Kelley Davis of Veritas Accounting reviewed the monthly financial reports and noted that the school is tracking appropriately alongside the budget through the year.

d. 2020-2021 Seat Schedule

Igra reviewed the purpose of the seat schedule once OMPS is fully enrolled and in a lottery situation and noted that additions of seats can be made, but subtractions can't be made once the schedule is approved. The board discussed keeping the same seats for Kindergarten to Grade 6 as below:

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Kindergarten: 36
Grade 1: 36
Grade 2: 36
Grade 3: 36
Grade 4: 44
Grade 5: 44
Grade 6: 44

Action Item: Approve 2020-2021 Seat Schedule

Motion made by Shipman and supported by Seah to approve the 2020-2021 Seat Schedule as discussed. The motion was approved unanimously.

e. Angel Care Childcare Update

Shipman reviewed the discussions that have occurred with Karin Cooney of Angel Care. They have had a really difficult time staffing both sites appropriately and they have decided they need to cease operations at OMPS after the end of the current school year.

f. OMPS Preschool

Couturier presented an outline for a possible pre-school program, with one staff member required for each 12 students. A staff member at OMPS with preschool experience has begun research on curriculum options.

g. Board Reappointment

Wunsch, Shipman and Jager all have board terms expiring on June 30, 2020.

Motion made by Coleman and supported by Seah to reappoint Mike Jager and Susie Shipman to the OMPS School Board for a three year term. The motion was approved unanimously.

h. OMPS Founding Principles Discussion – The 7 Cs

Coleman wishes to reflect on the inception of OMPS, where the community really weighed in on the needs and desires, including going to K-8. We wanted to create a place where kids want to come to learn and crew want to come to teach. This is what got us the charter with GVSU, our goal to be a shining star on Old Mission Peninsula. The institution, the location and the community are all outstanding, and we must continue the hard work to achieve our goals.

12. PUBLIC COMMENT ON NON-AGENDA ITEMS: Ali Kozan thanked everyone for their hard work.

13. ADJOURNMENT

Motion to adjourn made by Seah and supported by Coleman.

The meeting was adjourned at 10:25 a.m.



Board Secretary