

**OLD MISSION PENINSULA SCHOOL**

*Special Board Meeting – Minutes*

*Friday, July 27, 2018 2:00pm*

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Jen Coleman called the meeting to order at 2:10 p.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Jen Coleman (Vice President), Susie Shipman (Secretary), Isaiah Wunsch and Becky Seah. The following board members were not present: Michael Smiley (excused), Erica Walsh (excused) and Amanda Igra (excused).

Non-Board Members Attending:

Dena Schweitzer, OMPS Director of Academics

Jeremy Stringer, OMPS Director of Operations

3. APPROVAL OF THE AGENDA

Motion made by Wunsch and supported by Shipman to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS: None.

5. DISCUSSION ITEM(S)

a. OMPEF Gift

Coleman summarized the latest gifts of funds from OMPEF to support summer camp and startup expenditures. Shipman reviewed the correspondence from OMPEF outlining each of the gifts and their respective purposes.

b. Startup Expenditures

Stringer and Coleman reviewed the presented startup expenditure requests.

\$ 1,210.00 Johnson Controls for Fire Inspections

\$ 4,992.09 Kitchen Equipment

\$ 20,201.00 Technology infrastructure

\$ 8,698.50 Phones

\$ 6,862.99 Refrigerators

\$ 40,754.58 Total

\$ 36,100.00 Summer Camp Payroll costs

6. ACTION ITEM(S)

a. Acceptance of OMPEF Gift

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Motion made by Wunsch and supported by Seah to accept the gifts from OMPEF as listed below. The motion was approved unanimously.

July 23, 2018 Letter from OMPEF outlining a financial gift of \$41,000 to assist in start up and operational costs, specifically the food service program, WIFI and phone system.

July 24, 2018 Letter from OMPEF outlining a financial gift of \$36,100 to compensate the school for summer camp payroll needs.

July 27, 2018 Letter from OMPEF outlining a financial gift of \$4,000 to compensate for marketing costs intended to boost student enrollment.

c. Approve of Startup Expenditures

Motion made by Wunsch and seconded by Seah to approve the startup expenditures as follows:

\$ 1,210.00 to Johnson Controls for Fire Inspections

Up to \$ 41,000 for Kitchen Equipment, Technology Infrastructure, Phones and Refrigerators

Up to \$ 36,100.00 for Summer Camp Payroll costs

Roll call vote: Coleman: yes, Shipman: yes, Wunsch: yes, Seah: yes

7. PUBLIC COMMENT ON NON-AGENDA ITEMS: None.

8. ADJOURNMENT

Motion to adjourn made by Shipman and supported by Seah.

The meeting was adjourned at 2:30 p.m.



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Board Secretary