

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, August 15, 2025 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

LaFond called the meeting to order at 8:42 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Susie Shipman (Secretary/Treasurer), Jen Kuhar, and Todd Sanders. Chris Johnston was excused.

Non-Board Members Attending:

Kaitlyn Bailey, OMPS Principal

Matt Missias, GVSU

Kelley Davis, Veritas Accounting (remotely)

Ben Walmer (OMPS Parent and Incoming Board Member)

3. APPROVAL OF THE AGENDA

Motion made by Sanders and supported by Kuhar to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None

5. MEETING MINUTES

a. June 20, 2025 Annual Meeting Minutes

Motion made by Sanders and supported by LaFond to approve the June 20, 2025 Annual Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE

Kolle attended the August meeting and there are now two new board members and Monnie Peters officially resigned. OMPEF is planning on hosting the Boathouse fundraiser again this year.

7. OMPS PTO UPDATE

LaFond – PTO is looking to establish some new sponsorship relationships for the coming year. They are adding a 'Share the Love' family dance event to the event calendar, and the start of year teacher bonuses are happening again.

8. GVSU REPORT

Missias:

- Thanked Kolle for attending Grand Rapids Leadership Forum for school leaders.
- Reminder for board to attend virtual training sessions this coming year to qualify for the governance portion of the academic grant.
- Reminder for all schools that the Emergency Response Plan has new compliance requirements (OMPS is already compliant). GVSU is asking to be added to the Plan with regard to communication as appropriate in the event of an emergency.
- Firearms Safety Notice must be distributed – material is being created by MDE, and school websites must include a link to digital document.
- Average salaries must be now also be posted, though smaller schools may be exempt. Advises OMPS work with Veritas to determine school requirements.
- Federal funds should all now be released (expects Davis will confirm).
- State budget negotiations are ongoing.
- MAPSA invites members to join townhall for issues related to federal budget.
- Reminder that the MI Charter Mastermind Network is encouraging schools to join.

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, August 15, 2025 8:30am

- This year's 2025-26 Leadership Forum began in August and wraps up with School Celebration and Social events in Detroit and Grand Rapids.
- GVSU's "Impact 30" innovation grant initiative will offer a one time grant opportunity: 10 awards of \$5,000, 10 awards of \$15,000, and 10 awards of \$30,000. Schools can apply for up to two awards, but can be awarded only one. More information is coming September 1.
- Charter through college statistics outlines success of GVSU charter school students.

9. MANAGEMENT REPORT(S)

a. Leadership Report

Bailey reported:

- Recently lost 3rd grade teacher but already have 5 good applicants
- Enrollment has ticked up a few more students.
- Preschool – one full time and one part time sport available, and staffing for preschool is in place
- Teachers are back on August 26th for professional development ahead of the school year start.

Kolle reported:

- Met with MAPSA recently, which was productive.
- Looking forward to the opportunities and support for innovation available through the Impact 30 grant.

10. BUSINESS

a. Quarterly Financial Report – 4thQ 2024-2025 School Year

Davis confirmed that all federal funds have been released. Awaiting state budget finalization.

Budget based on 140 students and at 147, there are opportunities in the budget.

Audit begins next week but reports in the meeting packet should be quite close to the end of year data.

Some bills did come in very late (eg. snowplowing).

Revenue and expense are very close to the budget.

The end of year data is showing a just under \$7,000 addition to fund balance.

Proposed Action Item: Approve Quarterly Financial Report – 4thQ 2024-2025 School Year

Motion made by Kuhar and supported by Sanders to approve the Quarterly Financial Report – 4thQ 2024-2025 School Year as presented. The motion was approved unanimously.

b. OMPS 25-26 Student Handbook

Kolle: The handbook includes updates to introductory letter and enrollment policy.

Proposed Action Item: Approve OMPS 25-26 Student Handbook

Motion made by Shipman and supported by LaFond to approve the OMPS 25-26 Student Handbook as presented. The motion was approved unanimously.

Bailey notes that Preschool Handbook is being updated and should come to the board in October.

c. Committee Reports

- a. Academic Committee: LaFond asks for replacement for Gibb on the committee (LaFond will continue on the committee). Incoming board member Ben Walmer volunteered to join the committee.
- b. Finance Committee: Shipman asked if members were happy to continue with the current floating committee membership when finance committee meetings come up. Board consensus to continue this process.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, August 15, 2025 8:30am

Shipman – asked about there being a time for board and GVSU to come and meet staff during the PD week to welcome the staff and express board support.

Walmer – asked about options to extend a lunch program to preschool. Bailey spoke about the rigorous requirement of licensing that make a preschool lunch quite difficult.

12. ADJOURNMENT

Motion to adjourn made by Sanders and supported by Kuhar. The motion was approved unanimously.

The meeting was adjourned at 9:30 a.m.



Board Secretary