

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, April 18, 2025 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

LaFond called the meeting to order at 8:30 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Chris Johnston (Vice-President), Susie Shipman (Secretary/Treasurer), Jen Kuhar, and Will Gibb. Amanda Igra and Todd Sanders were excused.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Monnie Peters, OMPEF

Matt Missias, GVSU

Kelley Davis, Veritas Accounting (remotely)

Joy Stehlik, Axios HR

Ben Walmer, OMPS Parent

3. APPROVAL OF THE AGENDA

Motion to amend the agenda add OMPS Student Council Update at Item 6, and renumber the remainder of the agenda items accordingly.

Motion made by Johnston and supported by Kuhar to approve the agenda as amended. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None

5. MEETING MINUTES

a. March 14, 2025 Regular Meeting Minutes

Motion made by Shipman and supported by Kuhar to approve the March 14, 2025 Regular Meeting Minutes as presented. The motion was approved unanimously.

6. OMPS Student Council Update

OMPS Student Council leadership updated the OMPS Board about their activities:

- Fundraised for sleds at Santa Comes to Town and received donations.
- Fundraised for Cherryland Humane Society.
- For Valentine's Day, students write a kind note to another student in the school.
- Every morning for the buddy program, 5th graders walk little kids to class.
- Every Friday is dressing for fun.
- May 9th community clean-up on OMP.

7. OMPEF UPDATE

Peters: in the midst of membership changes over next few months, but the financial picture remains stable.

Kuhar to coordinate lease renewal meeting.

8. OMPS PTO UPDATE

Kolle: In process of planning for Panther Pride Day. Scott Conaway will continue the annual flyover. The PTO has great things planned for Teacher Appreciation Week.

9. GVSU REPORT

Missias:

- Reminder: Teacher Appreciation Week May 5-9
- Stakeholder Survey is back: 160 people provided feedback. Missias provided a review of the data.

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- Reminder to post FOIA procedures on website.
- Board training – there are a few training sessions coming up.
- New law on school signage and publications is in effect. Need to include authorizer and EMO (if have one) on certain publications and signage.
- School aid budget discussion continues around approximately \$10,000 per student.
- Federal executive orders are being reviewed and there is information on GVSU website.
- Reminder: charter educators can sign up for GVSU Charter Mastermind Network.
- School Celebration and Social GRR May 5th, Detroit May 6th and is open to any stakeholders: board faculty, staff, OMPEF.
- Charter Schools Week May 12-16th. MAPSA website has 'get involved' tab.
- Looking to support alternative continuing education expansion (like Talent Together through ISD).
- Continuing education scholarship - up to 80% of tuition coverage.

10. MANAGEMENT REPORT(S)

a. Leadership Report

Kolle reported:

- Student Council is doing a great job, Community Cleanup Day May 9th
- M-STEP window is open is underway. OMPS is presenting this as a celebration of learning.
- Principal Bailey will return to OMPS on May 5.0
- Down one teacher in preschool 1 as she was offered a job in her dream field (OMPS is happy for her). Director Leah Derris has stepped up to fill the gap.
- Working with Stehlik and Axios regarding roll out for next year.
- Leadership Team is working with Davis on budget planning for 25-26.
- Enrollment return intent forms are coming in and numbers are looking good.
- Strategic Planning – Kolle would like to work on defining the OMPS relationship with outdoor learning.

11. BUSINESS

a. Quarterly Financial Report – 3rdQ 2024-2025 School Year

Davis: working on budgeting and watching state and federal discussions carefully.

Quarterly position is all as expected. On track with expenses, under on revenue due to salary timing as usual. Budget amendment put us near to zero, so swings impacting either revenue or expense are being watched very closely.

Food service program is doing great – right on track.

Only big purchase coming through is ELA curriculum. Funded by literacy grant of ~\$30k.

Proposed Action Item: Approve Quarterly Financial Report – 3rdQ 2024-2025 School Year

Motion made by Johnston and supported by Kuhar to approve the Quarterly Financial Report – 3rdQ 2024-2025 School Year as presented. The motion was approved unanimously.

b. Amended 2024-2025 Audit Services Engagement Letter

Davis reviewed the letter and noted that this is for a continuation with the same service provider as in previous years.

Proposed Action Item: Approve 2024-2025 Audit Services Engagement Letter

Motion made by Shipman and supported by Johnston to approve the 2024-2025 Audit Services Engagement Letter as presented. The motion was approved unanimously.

c. OMPS Investment Proposed Strategy

Proposed Action Item: Approve OMPS Investment Strategy

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Motion made by Johnston and supported by Gibb to table action on an OMPS Investment Strategy until the next meeting. The motion was approved unanimously.

- d. GVSU-OMPS Charter Contract Renewal Documents: Terms and Conditions, Schedule 7-1, and Schedule 7-4

Proposed Action Item: Approve GVSU-OMPS Charter Contract Renewal Documents: Terms and Conditions, Schedule 7-1, and Schedule 7-4

Motion to accept made by Shipman and supported by Johnston to approve the GVSU-OMPS Charter Contract Renewal Documents: Terms and Conditions, Schedule 7-1, and Schedule 7-4 as presented and authorize the board executive to sign the documents as required. The motion was approved unanimously.

- e. 2025-2026 School Calendar

Kolle reviewed the calendar, noting that the only difference from the district calendar is a small increase to winter break – the Monday is added in addition to the Friday. This results in OMPS finishing the year one day later than the district.

Proposed Action Item: Approve 2025-2026 School Calendar

Motion made by LaFond and supported by Kuhar to approve the 2025-2026 School Calendar as presented. The motion was approved unanimously.

- f. Committee Reports

a. Finance Committee: Reminder to work with OMPEF on lease renewal and address investment strategy.

b. Academic Committee: LaFond will meet with Kolle after the meeting to discuss a few items.

12. PUBLIC COMMENT ON NON-AGENDA ITEMS:

Stehlik: switching to Blue Cross (BCN) for health and VSP for vision and staff should see decreased expense.

Kuhar recommends staff education for the requirements for BCN, since she understand the requirements to be very specific.

Shipman: won't be present for May meeting. Board will need a replacement secretary.

13. ADJOURNMENT

Motion to adjourn made by Kuhar and supported by Johnston. The motion was approved unanimously.

The meeting was adjourned at 9:20 a.m.



Board Secretary