

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, January 17, 2025 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Shaina LaFond called the meeting to order at 8:33 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Susie Shipman (Secretary/Treasurer), Chris Johnston (Vice President), Jen Kuhar and Todd Sanders. Amanda Igra, and Will Gibb were excused.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Monnie Peters, OMPEF

Jan Weckstein, GVSU

Joy Stehlik, Axios HR

Hannah O'Brien, OMPS Teacher

Ben Walmer, OMPS Parent

3. APPROVAL OF THE AGENDA

Motion made by Johnston and supported by Kuhar to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None

5. MEETING MINUTES

a. December 13, 2024 Special Meeting Minutes

Motion made by Johnston and supported by Sanders to approve the December 13, 2024 Special Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE

Peters reviewed some OMPEF history and explained that she will be leaving the OMPEF board later in the spring.

7. OMPS PTO UPDATE

LaFond: today is cardboard sled race. Winter Carnival planned for February 22. Bailey reported that she and Kolle attended the PTO meeting and reported that the PTO has achieved their fundraising goal for the year to support all of the planned activities for the 2024-2025 school year and the start of the 2025-2026 school year. Board expressed gratitude to the PTO for their support.

8. GVSU REPORT

Weckstein reported:

- School Performance Reports have been released. Final reports are posted on the CSO website and will be reviewed at the February Board Meeting.
- National School Choice Week: Jan 21-27. More information can be found at www.schoolchoiceweek.com
- Academic Grants: The CSO will be distributing funds to schools in February. Grant totals of \$30/pupil for 2023-24 will be based on student academic outcomes, compliance with document submissions in Epicenter, and board members participating in professional development.
- Applying for Board Reappointment or Ending Board Service: Board members with terms ending June 30 who plan to seek reappointment are encouraged to be nominated to a new term and fill out the CSO's reappointment application no later than April 1. This allows enough time for the CSO to process the request and submit it to the GVSU Board of Trustees at their June meeting. Additionally, board members who plan to step off the board are encouraged to share that decision as early as possible so the board can effectively plan to fill the seat.

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- Honoring Dr. Martin Luther King, Jr at GVSU: More information can be found at www.gvsu.edu/mlk
- Annual Board Member Survey: February 1-29, board members will be invited to participate in a 10-question survey. The CSO uses responses to better evaluate practices and adjust board member support to better meet collective needs.
- School Operations Survey: The CSO will be inviting teachers in February to participate in the School Operations Survey, which is voluntary and confidential, and asks teachers to share their thoughts on their work environment. All responses will remain protected, and all data will be reported in aggregate.
- Reminder: Boards can apply for the 2024 Core Values Award: The application window for the award is now open. This annual award honors a charter school whose program, project, practice, or other initiative best demonstrates the advancement of a special GVSU core value. This year's award will celebrate the value of Integrity. The winning board receives a prize of \$5,000. Boards have until March 31 to apply. Learn more at: www.gvsu.edu/cso/core.
- Reminder the icon must always be displayed and accessible from the school homepage, and to keep transparency items up to date.
- Professional Education Webinars: virtual and free. SCHECH's are available. Go to www.gvsu.edu/cso/pe
- Board Training: www.gvsu.edu/cso/boardtraining
 - January 30-Board Governance: Succession Planning and Recruitment
 - February 21-Upping your Game with More Effective Meetings
 - March 7-New Board Member Orientation

9. MANAGEMENT REPORT(S)

a. Leadership Report

Bailey reported:

- Reenrollment went out last Friday for current families to secure their spots before open enrollment period in February. Reminder went out today. All 90 responses so far confirmed attendance for next year. Bailey will reach out to individual families that haven't responded starting next week.
- Summer Camp information has been released for 3 weeks of summer camp. Registration opens Jan 31.
- All teachers received first round observations in line with the new Michigan Law for surprise formal observations. Teachers are beginning second observation now, which includes pre and post conferences.
- March 14 is the OMPS Talent Show and May 21 is the Celebration of Arts – Concert in the gym, and then art show through the halls.

10. BUSINESS

a. Quarterly Financial Report – 2ndQ 2024-2025 School Year

Davis reviewed the report and noted that overall OMPS is in a healthy cash position. Keeping eye on deferred revenue (in detail report). Revenue is on track, expenses under due to salary timing and some bulk purchases that are pending. Food service fund is doing well.

Reminder that the OMPEF lease renewal is coming up. Shipman noted that one meeting with OMPEF has taken place with plans for a second meeting late February. Suggestion to have Davis at next lease discussion meeting with OMPS and OMPEF to answer questions and provide additional information.

Proposed Action Item: Approve Quarterly Financial Report – 2ndQ 2024-2025 School Year

Motion made by Sanders and supported by Kuhar to approve the Quarterly Financial Report – 2ndQ 2024-2025 School Year as presented. The motion was approved unanimously.

b. OMPS Update for Peninsula Township Newsletter

LaFond explained that OMPS/OMPEF has been participating with articles for several years. It's an important venue to raise awareness about OMPS and remind the community of OMPS successes.

c. Committee Reports

LaFond: Academic Committee – Will Gibb's term ends in June and so we'll need a replacement board member on that committee.

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Shipman: Plan for a few board members to participate in a coming budget amendment finance committee meeting.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

Sanders: notes opportunities for community outreach including library events, articles in the OM Gazette. LaFond highlights need for OMPS to have a presence at Peninsula Township Town Board meetings.

Board roundtable discussing community outreach opportunities. Sanders will work on a plan in consultation with Kuhar.

LaFond:

- School performance report will be reviewed in February and Kolle, Bailey and Matt Missias will be able to provide more insight on the report content
- Thanked board members who have turned in annual conflict of interest forms and reminded others to submit
- OMPS Student Council have just had their first meeting and would like to present at the next board meeting
- Thanked Johnston for pointing out some edits needed on the board page of the website
- Welcomed and introduced OMPS Parent Ben Walmer

O'Brien: shared that our school is a place where teachers feel supported and not micromanaged, and thanked the board for supporting admin and the teachers.

Shipman: expressed a wish for all of the members the OMPS board to have a chance to meet the OMPS teachers, since not all board members are parents. Shipman wants the board to be able to thank the staff for everything they do to make OMPS a fantastic school, and let staff know the board is always in the background supporting and cheering them on.

Kolle suggests a brief meet and greet opportunity for board members as OMPS staff are ramping up for the next school year.

12. ADJOURNMENT

Motion to adjourn made by Johnston and supported by Kuhar. The motion was approved unanimously.

The meeting was adjourned at 9:32 a.m.



Board Secretary