

# OLD MISSION PENINSULA SCHOOL

## Special Board Meeting – Minutes

Friday, December 13, 2024 8:30am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

### 1. CALL TO ORDER

Shaina LaFond called the meeting to order at 8:34 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Susie Shipman (Secretary/Treasurer), Chris Johnston (Vice President), Jen Kuhar, Will Gibb and Todd Sanders. Amanda Igra was excused.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Monnie Peters, OMPEF

Matt Missias, GVSU

Joy Stehlik, Axios HR

### 3. APPROVAL OF THE AGENDA

Motion made by Johnston and supported by Kuhar to approve the agenda as presented. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS – None

### 5. MEETING MINUTES

#### a. October 25, 2024 Special Meeting Minutes

Motion made by Kuhar and supported by Sanders to approve the October 25, 2024 Special Meeting Minutes as presented. The motion was approved unanimously.

### 6. OMPEF UPDATE

Peters provided an update on OMPEF board membership and Boathouse Fundraising dinner, which was successful.

### 7. OMPS PTO UPDATE

Bailey and Kolle attended the recent PTO meeting and updated the board that there is a great group of parents working together on the PTO this year.

### 8. GVSU REPORT

Missias reported:

- School Performance Reports are currently being finalized, will go out for embargoes review by the school soon. Looks at test scores and growth and compares to peer schools.
- Virtual Board Training sessions coming up include: Dec 16, Jan 15, Feb 13
- Core Values award is open for this year: International Perspectives
- Reminder to keep Transparency up to date
- Legislative Update: Senate Bills just moved from senate to full house – watch MAPSA for updates.
- Professional Development coming up: ESOL grant through GVSU (with GVSU covering 100% of tuition), Continuing Ed Scholarship: 50% or 80% coverage (deadline is today), Lions. Tigers and AI Oh My, Special Ed Coffee Hour coming up in January

### 9. MANAGEMENT REPORT(S)

#### a. Leadership Report

Bailey reported:

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- November was Diversity and Inclusion Month, thanks to the hard work of Darla Eimers. Support from the PTO for event support.
- Leslie Ketco and Liz Hague organized Family Fun Night, including choir singing.
- Started working on Summer Camp options – info to go out in early February \
- Mid-year check in with teachers on support needs has gone out and is due before Christmas break. Should have information to report on in January.
- Michigan Earned Sick Time Act (MIESTA) requires Handbook change to comply. 0.5 FTE staff are fine. Any less than 0.5 now earns 1 hour PTO for every 30 hours worked. Applies to only a few staff members.

Kolle reported:

- MI School data report for OMPS is tremendous. Notes that deeper information is provided on both higher level and lower level learners.
- Kolle is just back from the MAPSA Charter School Symposium, with support from GVSU for full registration cost.
- Legislative Update: current bills in the lame duck session include some challenging items for charter academies.

#### 10. BUSINESS

##### a. Monthly Financial Report - November

Davis reviewed the monthly report.

Increase in student count compared to budgeted count.

Budget update will come January or February.

Grant applications submitted: include for the Filter First Grant and Benchmark Assessment Funding.

##### b. Annual Financial Audit 2023-2024 School Year

Davis noted Croskey Lanni is now Marcum due to merger.

OMPS received the highest level of assurance for our financial statements. Financial information is accurate as reported throughout the year to the board.

Government wide financial statements are: what does it look like to use our numbers to pretend we're a business. Just there for transparency.

Important to board is fund level information, including income statement for funds: increase of \$24k to fund balance, which is really strong. Also important for the board to look at the funds that go directly into the classroom – to students and teachers.

Proposed Action Item: Accept Annual Financial Audit 2023-2024 School Year

Motion made by Shipman and supported by Sanders to accept the Annual Financial Audit 2023-2024 School Year as presented. The motion was approved unanimously.

##### c. OMPS Investment Options

Davis reviewed presentation she prepared on investment options.

Board needs to look at available cash to determine an appropriate amount to consider investing, while maintaining adequate cash to cover expenses.

Investments for schools are highly regulated, because it is public money.

OMPS doesn't currently have an investment policy. Suggests reaching out to NCSI for board investment policy template. Need to approve policy before taking action on investments.

Steps: 1. board policy approval, 2. decide how much, 3. board approval to do so – approve amount to use for investment, 4. make investments, 5. Davis would report monthly on investments.

LaFond: Is there a cost to use MILAF? Davis will investigate.

Kuhar: What is the ballpark for an appropriate amount?

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Consensus to seek board policy.

d. Committee Reports (if any) - None

### **11. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Stehlik: notes that OMPS already meets the MUESTA requirements in fact, except for those under 0.5 FTE. Compliance is required as of February 21<sup>st</sup>, 2025.

Shipman notes the next meeting is January 17<sup>th</sup>, 2025.

### **12. ADJOURNMENT**

Motion to adjourn made by Johnston and supported by Kuhar. The motion was approved unanimously.

The meeting was adjourned at 9:30 a.m.



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Board Secretary