

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, August 16, 2024 8:30am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

### 1. CALL TO ORDER

Shaina LaFond called the meeting to order at 8:37 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Chris Johnston (Vice-president), Susie Shipman (Secretary/Treasurer), and Todd Sanders. Amanda Igra, Will Gibb, and Jen Kuhar were excused.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Jan Weckstein, GVSU

Kelley Davis, Veritas Accounting (remotely)

Joy Stehlik, Axios HR

Monnie Peters, OMPEF (arrived 8:45am)

### 3. APPROVAL OF THE AGENDA

Motion made by Shipman and supported by Johnston to remove item 10.b. from the agenda and approve the agenda as amended. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS – None

### 5. MEETING MINUTES

#### a. June 21, 2024 Annual Meeting Minutes

Motion made by Sanders and supported by Johnston to approve the June 21, 2024 Annual Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE – Bailey reported (prior to arrival of Peters OMPEF haven't had an August meeting but she understands they will start meeting again in September, and the plan is to focus on building needs for 2024-2025.

7. OMPS PTO UPDATE – Lafond reported the PTO plans to again make contributions toward LEAP sports, BATA bus passes, and \$250 per teacher for beginning of the year supplies. The PTO will have Buchan's ice cream for open house and plan to keep an apparel shop open throughout the school year. Track and Trail is going forward with implementation from previous feedback. Fundraising goal for 2024-2025 is \$30k. They are scheduling events but calendar is not yet final.

### 8. GVSU REPORT

Weckstein reported:

- New GVSU CSO Deputy Director for School Support and Innovation is Sarah-Kate Lavan. Sarah came to the CSO from the MDE where she served as the Director for the Office of Educator Excellence. She has more than 20 years of leadership experience across the state agency, K-12, and university.
- The 2024-25 Board Training Schedule is set. A reminder that all training sessions also count toward the school board continuous learning requirements associated with the GVSU CSO Academic Grant. The first training will be held on September 30. All trainings can be found on the GVSU CSO website.
- Dates and times are set for the Fall Principals Meetings. Detroit: October 9th & Grand Rapids: October 10. Grand Rapids session will also have a livestream option.
- Reminder that the 2nd annual Board President's Leadership Retreat will be held October 3rd in Ann Arbor. (LaFond is already registered).
- Legislative Updates: On July 23rd Governor Whitmer signed the FY 2024-25 School Aid omnibus budget. Highlights include Foundation Allowance – This was not increased for any public school. Brick and mortar charter schools will have a foundation allowance of \$9,608 per pupil and cyber

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charter schools will have a foundation allowance of \$9,150 per pupil. One-Time Charter School Increases (22e) - Charter Schools that do not pay into MPSERS will receive an increase of 3.9% through another part of the budget. This equates to an increase of \$375 per-pupil for brick-and-mortar schools and \$357 per pupil for cyber charter schools. NOTE: The CSO will not be retaining 3% of this new categorical, all funds will go to the schools. Educator Compensation – Money was returned to section 27L for charter schools that had previously been removed by the MDE in May. You can continue to monitor updates in the MAPSA Mastermind Network.

- Professional education webinars will continue again in the fall. Watch for upcoming announcements.

#### 9. MANAGEMENT REPORT(S)

##### a. Leadership Report

Bailey reported:

- All classroom teacher positions are filled - they hired Kaitlyn Bricker as the new 2<sup>nd</sup> Grade Teacher. New enrollment has led to need for additional support aid position. They have interviews next week for preschool assistant teachers.
- K-5 enrollment is currently 149 students. There are 34 preschool students, with a few spots open: 1 full-time in the older class and a few part-time in both older and younger.
- Teachers return August 27<sup>th</sup> for three days of professional development, including Emotional Regulation (specifically how dysregulated adults can't regulate dysregulated kids), refresher in crisis intervention, teacher evaluation and state updates, CKLA (literacy curriculum) writing extension training, and a beginning of the year staff meeting.

#### 10. BUSINESS

##### a. Quarterly Financial Report – 4thQ 2023-2024 School Year

Davis reported that the fiscal audit will be starting soon.

State budget has been signed. No increase to per pupil (stays at \$9,608). One-time payment is planned in lieu of an increase, which will result in an additional \$20k revenue for OMPS for 2024-2025. There was a loss of some of the supplemental funding, but this is not significant to the overall budget. There are two grants we've received notification of award that will help the 2025-2026 budget: curriculum and getting kids back on track.

Financials as of June 30 – OMPS ended the year in a fiscally healthy position. OMPS has sufficient cash balance to get through period with no state aid, so there is no need to borrow. Revenues are close to projected. Expenses are slightly under budget. There is an expected addition to the fund balance of \$23,000.

Food service: distribution is slightly different than expected but turned out well overall.

The 2023-2024 year was overall very good.

Proposed Action Item: Approve Quarterly Financial Report – 4thQ 2023-2024 School Year

Motion made by Sanders and supported by Johnston to approve the Quarterly Financial Report – 4thQ 2023-2024 School Year. The motion was approved unanimously.

##### b. OMPS 24-25 Student Handbook

Bailey: updates include names, dates, and a new welcome letter. Notes that we will need to update the mission and values once those are complete.

Proposed Action Item: Approve OMPS 24-25 Student Handbook

Motion made by Johnston and supported by LaFond to approve the OMPS 24-25 Student Handbook subject to minor non-substantive corrections as discussed. The motion was approved unanimously.

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c. OMPS Emergency Operations Plan Update

Kolle and Shipman discussed the update process and timeline.

d. Committee Reports (if any)

Strategic planning process: LaFond spoke to Matt Olson regarding next steps in the process.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

Peters reported that OMPEF last met in June and has been quiet through the summer. The bank balance is healthy, and there has been some discussion on building an endowment in the future.

12. ADJOURNMENT

Motion to adjourn made by Sanders and supported by Johnston. The motion was approved unanimously.

The meeting was adjourned at 9:12 a.m.



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Board Secretary