

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, May 17, 2024 8:15am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

### 1. CALL TO ORDER

Shaina LaFond called the meeting to order at 8:16 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Shaina LaFond (President), Chris Johnston (Vice-president), Susie Shipman (Secretary/Treasurer), Amanda Igra, Will Gibb, Jen Kuhar and Todd Sanders.

Non-Board Members Attending:

Renee Kolle, OMPS Superintendent

Kaitlyn Bailey, OMPS Principal

Matt Missias, GVSU

Kelley Davis, Veritas Accounting (remotely)

Joy Stehlik, Axios HR

### 3. APPROVAL OF THE AGENDA

Motion made by Igra and supported by Kuhar to approve the agenda as presented. The motion was approved unanimously.

### 4. School Leadership Evaluation – Kolle

Motion by Shipman and supported by Johnston to go into closed session for the purpose of holding a closed discussion regarding annual evaluation as requested by Kolle, and to include Bailey (as requested by Kolle). The motion passed unanimously.

### CLOSED SESSION

Motion by Johnston and supported by Gibb to return to open session. The motion passed unanimously.

### OPEN SESSION

### 5. PUBLIC COMMENT ON AGENDA ITEMS – None

### 6. MEETING MINUTES

#### a. April 19, 2024 Regular Meeting Minutes

Motion made by Igra and supported by Kuhar to approve the April 19, 2024 Regular Meeting Minutes as presented. The motion was approved unanimously.

### 7. OMPEF UPDATE

Peters noted the foundation meeting schedule and requested additional conversation with OMPS about planned expenditures.

Discussion about planning a meeting with leadership, OMPS board members, and OMPEF board to discuss needs and wants for coming year.

### 8. OMPS PTO UPDATE - No report this month.

### 9. GVSU REPORT

Missias reported:

- Budget hearing next month - reminder to post for public hearing.

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- Leah Breen is now officially in her position as Assistant Vice President of the GVSU CSO.
- Board Leadership Retreat October 3.
- Streamlining of support from GVSU will come via one monthly email.
- Legislative update: initial budget discussions: a 2.25-3.1% increase in foundational allowance is under discussion. Also, an increase in 31A At Risk funds. Employee compensation information to be public.
- 27L impact to public charter academy budget.
- Encourages joining Michigan Charter Mastermind Network through MAPSA.
- Asks for addition to agenda for board member renewal appointment,

#### 10. MANAGEMENT REPORT(S)

##### a. Leadership Report

Bailey reported:

- Graduation Ceremony for 5<sup>th</sup> Grade is on June 7, 1pm. This is the first cohort who have gone through OMPS from Kindergarten, so a special ceremony is planned.
- Talent Show May 22 at 1:30, Preschool Graduation June 6 at 2pm, Panther Pride all day Monday June 10, Panther of the Year award for each classroom – ceremony is June 11, 9am.
- Teacher employment contracts have gone out and have been signed and returned. There is an opening for 2<sup>nd</sup> Grade and for the addition of a 4<sup>th</sup> Grade class, and interviews are underway.
- Data assessment based on end of year testing will be taking place with the Northwest Ed support team to dive deeper and look at all students to make sure they are being challenged and supported from the first day of school in the next school year.
- Teacher appreciation week was excellent thanks to the PTO and community parents.

#### 11. BUSINESS

Motion made by Igra and supported by Kuhar to add agenda item for Board Renewal Appointment as business item 11.d. The motion was approved unanimously.

##### a. Monthly Financial Report – April

Davis:

Noted that the 27L impact to OMPS is approximately \$6000.

Budget and final amendment for this year:

Used 2.5% increase as the budget basis.

Relationship with foundation as it relates to budget: think about OMPEF for the lease agreement – OMPEF is the landlord – and also a foundation to provide support. Reminder that lease payment increases are linked to enrollment numbers.

Finalizing some of the smaller categorical grants – reading grant will support teacher reading libraries and professional development. \$20k support for supplemental learning for next year.

Messaging to teachers/staff – please share that the budget is being closely monitored and note limitations on many of the grant funds means that these funds are not able to support general salaries.

All monthly numbers on track as OMPS moves toward the end of the fiscal year.

##### b. GVSU Charter Renewal Update

Missias – report to Charter School Authorizing Committee (CSAC) is being prepared. CSAC is the committee that recommends authorization to the GVSU board.

##### c. Committee Reports:

Shipman re: finance committee to look at budget detail with Davis. LaFond, Kuhar and Sanders will participate in June finance meeting regarding proposed budget.

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d. Board Renewal Appointment Nomination

Motion made by Shipman and supported by Gibb to nominate Johnston for Board Reappointment to a new 3-year term starting July 1, 2024. The motion was approved unanimously.

12. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

13. ADJOURNMENT

Motion to adjourn made by Johnston and supported by Kuhar. The motion was approved unanimously.

The meeting was adjourned at 9:46 a.m.



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Board Secretary