

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, March 17, 2023 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:32 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Chris Johnston (Vice President), Susie Shipman (Secretary/Treasurer), Will Gibb and Shaina LaFond. Geoff Streit and Jen Kuhar were excused.

Non-Board Members Attending:

Danielle Clayton and Renee Kolle, OMPS Co-Principals

Matt Missias, GVSU

Kelley Davis, Veritas Accounting (online)

3. APPROVAL OF THE AGENDA

Motion made by Johnston and supported by LaFond to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None

5. MEETING MINUTES

a. January 20, 2023 Regular Meeting Minutes

b. February 28, 2023 Special Meeting Minutes

Shipman noted minor corrections to the title headings for both minutes. Motion made by LaFond and supported by Johnston to approve the January 20, 2023 Regular Meeting Minutes and February 28, 2023 Special Meeting Minutes as amended. The motion was approved unanimously.

6. OMPEF UPDATE

- No update

7. OMPS PTO UPDATE

- No update

8. GVSU REPORT

Missias provided the following report from GVSU:

- The GVSU Academic Grant is later on the agenda for acceptance. Next year the grant changes - \$30/student based on \$15 for board member requirements and \$15 for student outcomes – as tied to charter contract goals.
- Core Values Award \$5000. Inclusive and Equitable Community. Applications must be submitted by the school board and are due March 31.
- Missias thanked Igra for her coming participation in the inaugural GVSU board leadership retreat in Grand Rapids.
- Board invitations are going out soon for GVSU Board Receptions.
- GVSU photo contest – school community submits great things happening at schools – due March 31 (send to Michael Cousins/or website upload).
- Encourages board to join MAPSA Mastermind group – tracks legislation.
- Governor's budget is working its way through committees.

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9. MANAGEMENT REPORT(S)

a. Leadership Monthly Report:

Clayton reported:

- Parent teacher conferences just completed.
- Second trimester report cards going out.
- Looking at staffing, enrollment efforts. Seah signed OMPS up for Friday Night Live downtown.
- Starting to gauge interest in offering a junior kindergarten.
- Summer camps are nearly full.

10. BUSINESS

a. Monthly Financial Report – February

Davis reports OMPS is on track or a little ahead due to timing of salaries. Received confirmation of award of all grants, including critical incident mapping and safety assessment. Governor's budget projection is for a 5% increase.

Davis noted that food services for coming year will need close monitoring with the change in staffing.

b. Amended 2022-2023 General Operating Budget

Davis reviewed the proposed amendment, which results in an increase in the projected fund balance from \$13,000 to \$100,000. Revenue is the main driver in this change. Receipt of two years' worth of Rural Education Achievement Program (REAP) grant funds, as well as full ESSER grant allocation (130k vs \$80) pushes revenue up.

Expenditures – increases in all staffing (instructional and pupil services) lines through an increase in the number of staff and in salaries.

Increased technology by \$30,000 based on a 5-year replacement plan put together by OMPS's technology consultant. The plan includes investment starting this year: safety cameras (funded through grant funds).

Food services maintains a revenue=expenses structure – watching this but don't expect increase to burden before end of year.

Proposed Action Item: Approve Amended 2022-2023 General Operating Budget

Motion made by LaFond and supported by Gibb to approve the Amended 2022-2023 General Operating Budget as presented. The motion was approved unanimously.

c. GVSU 2021-2022 Academic Grant Award

Igra reviewed the Academic Grant for 2021-2022 as awarded by GVSU.

Proposed Action Item: Accept GVSU 2021-2022 Academic Grant Award

Motion made by Shipman and supported by LaFond to accept the GVSU 2021-2022 Academic Grant Award as presented. The motion was approved unanimously.

d. 2023-2024 School Calendar

Kolle notes that the district calendar isn't out yet, but this proposed calendar follows the holiday schedule of Northwest Ed. Johnston discussed amending the calendar if changes are needed in coming months.

Proposed Action Item: Approve 2023-2024 School Calendar

Motion made by LaFond and supported by Shipman to approve the Approve 2023-2024 School Calendar as presented. The motion was approved unanimously.

e. Committee Reports

i) Strategic Planning Committee

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Igra – previous attempts to start planning processes haven't happened. Working with GVSU on a planning process. Need to work through strategic planning scheduling. Kuhar will send out scheduling options. Shipman suggested coming into the process with a framework in place as a starting point.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS - None

12. ADJOURNMENT

Motion to adjourn made by Johnston and supported by LaFond. The motion was approved unanimously.

The meeting was adjourned at 9:07 a.m.



Board Secretary