

# OLD MISSION PENINSULA SCHOOL

## Special Board Meeting – Minutes

Friday, November 18, 2022 8:30am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

And via Zoom.

### 1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:38 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Susie Shipman (Secretary/Treasurer), Chris Johnston, and Jen Kuhar. Geoff Streit and Will Gibb were excused.

Non-Board Members Attending:

Jen Kloosterman, OMPS Teacher

Renee Kolle, OMPS Co-Principal (had to leave part-way through meeting)

Monnie Peters, OMPEF

Matt Missias and Jan Weckstein, GVSU

Kelley Davis, Veritas Accounting (online)

### 3. APPROVAL OF THE AGENDA

Motion made by Kuhar and supported by Johnston to approve the agenda as presented. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS – None

### 5. MEETING MINUTES

#### a. October 21, 2022 Regular Meeting Minutes

Motion made by Johnston and supported by Kuhar to approve the October 21, 2022 Regular Meeting Minutes as presented. The motion was approved unanimously.

### 6. OMPEF UPDATE

Peters: OMPEF now has a full board. Roof project is continuing, but there are delays. David Knapp is leading communication on that project. Fundraising continues.

### 7. OMPS PTO UPDATE

Kuhar presented on behalf of Seguin.

- PTO funded Dec 6 cup stacking event and November Diversity & Inclusion events
- PTO is pledging \$1000 towards annual 5th grade class Mackinac Island trip (total cost is \$2K). The 5th grade class is currently fundraising to close the gap.
- Holiday Store is looking for student/parent donations of small gifts & crafts. The Holiday Store will be open 12/12-12/16 so that students can Christmas shop for their families. This event won't be so much of a fundraiser since everything is priced low but more of a positive teaching experience for the kids. Darla is making a flyer to send home to families about the Holiday Store. Small funds that come as a result may be donated to a charity.

### 8. GVSU REPORT

Missias provided the following report from GVSU:

- Planning for NWEA MAP reimbursement grant. School Aid budget (Sec. 104a) reimburses \$12.50 per pupil for benchmark assessments like NWEA MAP. The CSO manages master contract with NWEA, but schools apply for and use these grant funds to pay for test costs. Any expense not covered by this

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grant will be directly paid by the CSO. Schools can contact Missias or GVSU School Support Specialist Jeff Maxwell (maxwelje@gvsu.edu) with any questions.

- 2022-2023 CSO Research Schedule Underway. CSO invites teachers to participate in voluntary and confidential School Operations Survey for thoughts on their work environment. All responses are protected, and all data reported as aggregate. This is the third year GVSU has conducted this survey.
- 2022-2023 Laker Leader Nexus (LLN): weekly virtual opportunity (Wednesdays from 10a-11a) for school leaders to connect with CSO School Support Specialists and collaborate and find solutions to issues. Topics include school safety, budgeting/grant funding, student-centered support, diversity and inclusion, and staff culture/retention.
- On October 12, the Legislature passed 2022 PA 213, which requires schools to post certain sections of the state constitution and state law in (1) the room in which a school board meets; (2) an office of the administrative building, and (3) the principal's office. This posting requirement is effective January 1, 2023. A copy of the required text can be found on the CSO's website on the Forms and Documents page.
- On October 27, Gov. Whitmer announced two new financial opportunities for future teachers. Also known as Grow Your Own, GVSU CSO is working with our portfolio of schools to apply for grant funding for these programs on behalf of all of our schools. K-12 schools utilizing student teachers should advocate for teacher application to MI Future Educator Stipend (\$9,600 per semester), which opened October 31. Additional details can be found at [michigan.gov/mistudentaid](http://michigan.gov/mistudentaid).

### 9. MANAGEMENT REPORT(S)

#### a. Leadership Monthly Report:

Jen Kloosterman reported on behalf of Clayton and Kolle:

- Diversity and Inclusion month has been a hit (put on by Darla Eimers & OMPS PTO)
- Teachers are working on data dives with Northwest Ed to support building interventions.
- Kay Harris is resigning at the end of the calendar year, and Alexis Byrne will be stepping in as the new 3rd grade teacher.
- OMPS was on the news Wednesday evening for Cup stacking.
- GVSU made beautiful videos of OMPS that we are happy to share if you haven't seen them.

### 10. BUSINESS

#### a. Michigan Charter Schools Grant Report

Davis reviewed the report as provided and noted one last invoice was still pending.

#### b. Monthly Financial Report - October

Davis reviewed the monthly financial status as provided, noting that income and expenditures are on track for the year.

#### c. Annual Financial Audit 2021-2022 School Year

Davis reviewed the audit results provided by auditor Croskey Lanni and noted that no deficiencies were identified.

Proposed Action Item: Accept Annual Financial Audit 2021-2022 School Year

Motion made by Johnston and supported by Kuhar to accept the Annual Financial Audit 2021-2022 School Year as presented. The motion was approved unanimously.

#### d. OMPS Learning Loss Plan

Shipman explained that the proposed learning loss plan builds upon previous plans used to address pandemic-related learning loss. The current plan provides a framework for evaluating and addressing

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learning loss and will allow OMPS to seek grant funding to provide resources for students in need of added supports.

Proposed Action Item: Approve OMPS Learning Loss Plan

Motion made by Johnston and supported by Kuhar to approve the OMPS Learning Loss Plan as presented. The motion was approved unanimously.

e. Board Policies Update – Fall 2022

Shipman reviewed the proposed policy update and policy development process.

Proposed Action Item: Approve Board Policies Update – Fall 2022

Motion made by Kuhar and supported by Johnson to approve the Board Policies Update – Fall 2022 as presented. The motion was approved unanimously.

f. Committee Reports

i) Strategic Planning Committee

Kuhar reviewed recent committee activity:

- PTO President, Amanda Sequin, OMPEF President, Abbie Whisner and Kuhar met on 10/27/22 to initiate and gain alignment around the need for an objective approach to the development of a strategic plan for OMPS. One piece of the overarching strategic process will include fundraising.
- Sequin has been in discussion with Bonobo Winery and they would be willing to host a Mix & Mingle Event in January as an opportunity for school parents and the community to come and hear from the PTO/Board/ & Foundation as well as use the time to make an ask for folks to give towards the "raise the roof" campaign. Currently reviewing 1/11 & 1/12 as potential optional dates. Also discussing potential for annual fundraiser at Mission Table and making it a less formal "action auction".
- Kuhar will be following up with GVSU consultants to discuss having a moderator from GVSU involved with the strategic road mapping. Targeting a 6-month sprint to complete a living document that will align across School Leadership/ Key Donor Partners/ OMPEF/ Board/ & PTO.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public comment was given by Jennifer Henbest, 9342 Rolling Ridge Drive.  
Ms. Henbest shared concern about a student issue.

Public comment was given by Lindsay Rogers, 743 Bay East Drive.  
Ms. Rogers shared concern about a student issue.

12. ADJOURNMENT

Motion to adjourn made by Shipman and supported by Johnston. The motion was approved unanimously.

The meeting was adjourned at 9:26 a.m.

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Board Secretary