

# OLD MISSION PENINSULA SCHOOL

## Special Board Meeting – Minutes

Friday, October 21, 2022 8:30am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

And via Zoom.

### 1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:33 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Susie Shipman (Secretary/Treasurer), Chris Johnston, Will Gibb and Jen Kuhar. Geoff Streit was excused.

Non-Board Members Attending:

Danielle Clayton, OMPS Co-Principal

Amanda Seguin, OMPS PTO

Jan Weckstein, GVSU

Kelley Davis, Veritas Accounting

### 3. APPROVAL OF THE AGENDA

Motion made by Johnston and supported by Gibb to approve the agenda as presented. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS – None

### 5. MEETING MINUTES

#### a. August 12, 2022 Special Meeting Minutes

Motion made by Kuhar and supported by Johnston to approve the August 12, 2022 Special Meeting Minutes as presented. The motion was approved unanimously.

### 6. OMPEF UPDATE

Peters (through Shipman): OMPEF has just made a significant payment towards the roof project, but more funds are needed to complete this work.

Abbie Wisner from the PTO and Jen Kuhar are working together to coordinate on a vision process for OMPS. Meeting next Thursday, the 27<sup>th</sup> to brainstorm ideas for events and fundraising opportunities.

### 7. OMPS PTO UPDATE

Amanda Seguin reported that the OM Gazette is writing an article about the community pumpkin walk and the effort to fundraise for the roof project.

Track and Trail was great this year, and the PTO currently has \$30,000 in the bank. They are working with teachers to find out what they need and want.

### 8. GVSU REPORT

Weckstein provided the following report from GVSU:

- Fall principal meeting (in Detroit and GRR)
- Board trainings – at least two board members need to participate in board trainings to earn the \$10/pupil grant
- Special sessions on school crisis communications
- MDE Michigan teacher of the year – encouraging schools to nominate teachers
- Goodfellows has reached out to CSO to offer gift boxes for kids and their families –to notify GVSU of school interest in participating – Michael Cousins cousinmi@gvsu.edu
- Homecoming in GRR – the CSO will have a booth there

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- CSO is making sure oaths and citizenship documents are current for all board members
- No board training in October, Nov 10-17 is the next board training

## 9. MANAGEMENT REPORT(S)

### a. Leadership Monthly Report:

Clayton reported:

- Staff are making a big push for teachers to collaborate with each other.
- OMPS is navigating some personnel changes. There is a new school counselor on site all day on MWF.
- Staff are creating a sensory room for kids when they need break time.
- The gym floor is due for a complete stripping and resurfacing with a cost of \$10,000. The contractor timeline for this project would be August 2023.
- Leadership have identified that having no after-care option is a current enrollment obstacle. Leadership has asked teachers if they are interested in afterschool camp weeks.

## 10. BUSINESS

### a. Michigan Charter Schools Grant Report

Davis: Final spend down of \$31,000 is nearly complete. The final orders for technology, IXL, and soundproofing have been made, and the final invoices should be processed soon.

### b. Monthly Financial Report

Davis: OMPS current student count is 163 (vs 168 in budget). Davis has been working with leadership to make some adjustments. Davis will bring an amended budget to reflect the adjustments to a future board meeting.

OMPS has applied for multiple school safety grants, and also a grant for learning loss that will provide for additional tutoring time.

The 2021-2022 Financial Audit is almost complete. There are no surprises or concerns to report.

### c. Committee Reports

#### i) Strategic Planning Committee

Kuhar is working with Shaina LaFond to bridge the relationship with the PTO, OMPEF and the school board/school. For strategic planning, a goal is to complete some due diligence through data collection or surveys of the school community. They plan to engage with GVSU for some support, and they attended a GVSU board training on Sept 20 on Strategic Visibility.

They are also looking to engage successful OMPS alumni such as illustrator Brianne Farley for current student inspiration.

## 11. PUBLIC COMMENT ON NON-AGENDA ITEMS – None

## 12. ADJOURNMENT

Motion to adjourn made by Shipman and supported by Kuhar. The motion was approved unanimously.

The meeting was adjourned at 9:33 a.m.



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Board Secretary