

OLD MISSION PENINSULA SCHOOL

Regular Board Meeting – Minutes

Friday, May 20, 2022 8:30am

Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

And via Zoom.

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:34 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Geoff Streit, Chris Johnston and Jen Kuhar (via Zoom – non-voting). Will Gibb and Susie Shipman were excused.

Non-Board Members Attending:

Danielle Clayton and Renee Kolle, OMPS Co-Principals

Matt Missias, GVSU

Monnie Peters, OMPEF

Kelley Davis, Veritas Accounting

3. APPROVAL OF THE AGENDA

Motion made by Streit and supported by Johnston to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS – None

5. MEETING MINUTES

a. March 18, 2022 Regular Meeting Minutes

Motion made by Seah and supported by Igra to approve the March 18, 2022 Regular Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE

Peters: Jen Wilson will no longer be on the board, looking for board members.

OMPEF is looking at the roof repair project including several options and multiple quotes. May need to borrow to pay for it. OMPEF has enough information now to make a decision and get started over the summer.

OMPS PTO UPDATE

Becky Seah reported for Rebecca Schubert:

- Healthy cash flow to move in a good place for the coming fall and help support teachers and classroom funds
- Talent Show coming back next Friday! HUGE thank you to Jen Kloosterman for all the help and support
- PTO is helping with the Bayshore Marathon, location at McKinley and East Shore, needs 10 more volunteers. The PTO receives \$1600 for volunteering the time.
- Miriam Pico having a concert June 14th at 1:30PM ALL families are welcome.
- Panther Pride Day is June 16th. This is a fun year end celebration event.

7. GVSU REPORT

Missias provided the following report from GVSU:

- Dual enrollment starting this fall for highschoolers at GVSU Charter Schools.

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- Next academic school year, GVSU is changing the way it covers cost of NWEA. State aid grant to help pay for the cost of test and any costs not coming from the state grant will be covered by GVSU. Plan ahead to manage cash flow and apply for grant. Still submit the test counts. Grant comes in mid-December.
- School performance report request: Please fill out description of 3 highlights from the year to be included in the report. June 27th deadline or previous description from following year will be used.
- OMPS MAPSA dues need to be submitted.
- Notarized new program which allows citizenship and oaths submission online if needed - contact Alyson Murphy at GVSU if this option needs to be used for new board members.
- School Aid update: hoping is complete by June 1st, hoping for increase \$300 – \$450, negotiations going on. Being discussed: teacher retention bonuses (not for charter schools), school infrastructure, special education and incentives to become a teacher.

8. MANAGEMENT REPORT(S)

a. Leadership Monthly Report:

Kolle reported: Just finished M-Step and working on NWEA. Many field trips this spring, students encouraged to take one as it is first in a long time. Panther Pride - PTO providing planning and support. Rebecca Schubert is working on a marketing video for the school, the vendor is doing it for free.

9. BUSINESS

a. Michigan Charter Schools Grant Report

Davis:

Was present at OMPS for the grant audit last week. The visit went great - huge shout out to the team for their work. We have \$30,000 left in funds to finish up spending over the next couple months. The MDE was very happy with what we did.

b. Monthly Financial Report – April

Davis: Review the status of foundation allowance (state per pupil funding) discussions. Is working on amended budget for this year and annual budget for next year. We are putting a \$300 increase in for our per pupil funding to stay on the conservative side.

2021-2022 was a good financial year due to extra funding from the ESSER and CSG grants. Cash position is strong, and so OMPS will not need a state aid note to bridge the annual funding gap. Preschool Childcare Stabilization grant secured by Leah Derris provided staff bonuses and items for the preschool, which are currently being purchased.

Budget to actual 83% way thru year, we are right on track or slightly low. Food service is on track where planned. Pre-K program is performing well and putting some funds back into the school this year.

Igra: where are we and where should we be for the fund balance, and will we stop once we get to the 15%?

Davis: 15% is recommended, and OMPS is pretty close to being there. Climbing out and should be there at the end of this fiscal year. Once we hit this threshold we will reinvest back into the school.

c. 2022-2024 Audit Services Engagement Letter

Seah: Executive Committee reviewed pricing and compared to previous quotes. The consensus was that pricing was in line with industry standard and that Croskey Lanni has provided excellent services and been great to work with during the first three years of provided audit services. Recommending approval for 2022-2024 Audit Services as presented.

Proposed Action Item: Approve 2022-2024 Audit Services Engagement Letter

Motion made by Johnston and supported by Seah to Approve the 2022-2024 Audit Services Engagement Letter as presented. The motion was approved unanimously.

d. Updated School Calendar

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Clayton/Kolle reviewed the changes: PD can be used for teachers into 180 days due to the pandemic, but going forward it will not be. Added a day for this: October 21st half day.

Proposed Action Item: Approve Updated School Calendar

Motion made by Seah and supported by Igra to Approve the Updated School Calendar as presented. The motion was approved unanimously.

e. Board Policies Update – ESP Statement

Discussion in item 9.g.

Proposed Action Item: Approve Board Policies Update – ESP Statement

Action in item 9.g.

f. Board Policies Update – Fall 2021

Discussion in item 9.g.

Proposed Action Item: Approve Board Policies Update – Fall 2021

Action in item 9.g.

g. Board Policies Update – Spring 2022

Igra: For best practices policies, are we legally bound by the policies? Zoom policy: do we have to allow?

Streit: We can amend the policy at any time if we feel we need to change the policy regarding Zoom meetings.

Proposed Action Item: Approve Board Policies Update – Spring 2022

Motion made by Streit and supported by Johnston to Approve the Board Policies Update – ESP Statement, Board Policies Update – Fall 2021 and Board Policies Update – Spring 2022 as presented. The motion was approved unanimously.

h. Committee Reports

No committee meetings to report.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS – None.

11. ADJOURNMENT

Motion to adjourn made by Seah and supported by Johnston. The motion was approved unanimously.

The meeting was adjourned at 9:02 a.m.



Board Secretary