

# OLD MISSION PENINSULA SCHOOL

## Regular Board Meeting – Minutes

Friday, January 21, 2022 8:30am

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

And via Zoom.

1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:36 a.m.

2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Will Gibb and Chris Johnston. Geoff Streit, and Jen Kuhar were excused.

Non-Board Members Attending:

Danielle Clayton and Renee Kolle, OMPS Co-Principals

Matt Missias, GVSU

Rebecca Schubert, OMPS PTO

Monnie Peters, OMPEF

Kelley Davis, Veritas Accounting

3. APPROVAL OF THE AGENDA

Motion made by Seah and supported by Johnston to approve the agenda as presented. The motion was approved unanimously.

4. PUBLIC COMMENT ON AGENDA ITEMS

None.

5. MEETING MINUTES

a. November 19, 2021 Regular Meeting Minutes

Motion made by Gibb and supported by Seah to approve the November 19, 2021 Regular Meeting Minutes as presented. The motion was approved unanimously.

6. OMPEF UPDATE

Peters reported that OMPEF had a board meeting 2 days ago and there are lots of changes to report: Jen Wilson is the new President of OMPEF, Peters in Vice-President and Treasurer. New to OMPEF is David Knapp, parent of twins in kindergarten. Looking at fund management and amount of funds to set aside in the building fund. Continue to want to support teachers annually, and support additional support for the playground. Peters thanked long-time foundation member Tony Guzzo, who left OMPEF at the end of the year.

7. OMPS PTO UPDATE

Rebecca Shubert: received anonymous donation from an OMPS parent for field trips or classroom experiences. Cardboard sled race is coming up on February 4th. PTO is providing extra supplies. March reading month – working with Kaitlyn Thomas – wildlife safari coming including kangaroo and large snakes. Puppet touring group is coming in March as well. PTO continues to support the teachers needs.

8. GVSU REPORT

Missias provided the following report from GVSU:

- Remote board meetings now ended, must be in person unless active duty military.
- National school choice week is coming up – the GVSU website has materials.
- Reminding schools to follow health department orders with the latest surge of the Covid variant.

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- School performance reports are now released and will be distributed. OMPS' report is positive, scores are in good shape considering the evolution of OMPS. Financial stability is where it should be. Missias can do a more formal presentation if board would like.
- Academic grants will be coming out shortly. This is based on board pro dev., student academic outcomes. OMPS will receive the full amount. OMPS has met the training requirements, but there are more trainings available if members would like to do additional trainings.
- Changes at GVSU CSO: Jan Wexteen joining as school support specialist for special education. Missias is moving to a full-time position with GVSU. Missias will now be consultant and school support specialist for OMPS.
- Board members terms ending – need renewal or resignations asap.

### 9. MANAGEMENT REPORT(S)

#### a. Leadership Monthly Report:

Kolle shared an update on school operations including:

- Everyone at OMPS is working to keep the school safe and healthy. Staff are doing a great job, and support staff have jumped in to cover sub needs when they run out of subs.
- Progress monitoring – benchmarking is underway (occurs 3x per year), coaches from language arts and math are helping and will deep dive the data.
- Leadership is starting to work through a needs assessment for the next school year.
- A date for Kindergarten round-up is set.

### 10. BUSINESS

#### a. Michigan Charter Schools Grant Report

Davis: The grant window closed at end of November. One last item to be paid. \$346k of the Phase II \$350k was spent, so the school did a great job of taking advantage of the grant.

Additional funds are being offered by MDE - internal determination is being done right now to determine what OMPS could apply for.

#### b. Quarterly Financial Report – 2ndQ 2021-2022 School Year

Davis: OMPS is halfway through the fiscal year – and the cash balance is where it should be. There are no significant payables outstanding. Overall, expenditures on track. It may even be possible for food service to break even this year.

Proposed Action Item: Approve Quarterly Financial Report – 2ndQ 2021-2022 School Year

Motion made by Shipman and supported by Gibb to Approve the Quarterly Financial Report – 2ndQ 2021-2022 School Year as presented. The motion was approved unanimously.

#### c. Facility Use Fee Schedule Update

Seah explained the work to prepare an updated facility use fee schedule.

Proposed Action Item: Approve Facility Use Fee Schedule

Motion made by Seah and supported by Johnston to Approve the Facility Use Fee Schedule as presented. The motion was approved unanimously.

#### d. Committee Reports

Finance Committee: Shipman noted that the finance committee is expected to meet soon to review a budget amendment.

Formation of a Covid Committee: Chris Johnston, Gibb/Seah/Igra, include a teacher, and a couple of physicians. Keep to max 7 people..

February 18<sup>th</sup> board training session and March 18<sup>th</sup> strategic planning are coming up.

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11. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

12. ADJOURNMENT

Motion to adjourn made by Igra and supported by Seah. The motion was approved unanimously.

The meeting was adjourned at 9:19 a.m.



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Board Secretary