

# **OLD MISSION PENINSULA SCHOOL**

## *Regular Board Meeting – Minutes*

*Friday, October 18, 2019 8:30am*

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Meeting held at:

Old Mission Peninsula School

2699 Island View Road, Traverse City, MI 49686

### 1. CALL TO ORDER

Amanda Igra called the meeting to order at 8:35 a.m.

### 2. ROLL CALL

Roll call was held.

The following board members were present: Amanda Igra (President), Becky Seah (Vice-President), Susie Shipman (Secretary/Treasurer), Mike Smiley and Mike Jager. Isaiah Wunsch and Jen Coleman were excused.

Non-Board Members Attending:

Rick Couturier, OMPS Head of School

Matt Missias GVSU

Lee and Candy Gardner, OMPEF

Ali Kozan OMPS PTO

### 3. APPROVAL OF THE AGENDA

Motion made by Seah and supported by Smiley to approve the agenda as amended. The motion was approved unanimously.

### 4. PUBLIC COMMENT ON AGENDA ITEMS: None.

### 5. MEETING MINUTES

a. September 27, 2019 Special Meeting Minutes

b. October 10, 2019 Special Meeting Minutes

Shipman noted an error in the September 27 minutes that has already been corrected.

Motion made by Seah and supported by Jager to approve September 27, 2019 Special Meeting Minutes as amended and the October 10, 2019 Special Meeting Minutes. The motion was approved unanimously.

### 6. OMPEF UPDATE

Lee Gardner: Discussed the latest support provided to the school, noted that the Boots and Bling fundraising event is coming up on November 9<sup>th</sup> and that the foundation and organizer Julia Phelps are looking for volunteers to assist in various roles. Grandparents and Special Friends day was on October 4<sup>th</sup> and it was a very successful. OMPEF is soon to be mailing their annual giving letter.

### 7. OMPS PTO UPDATE

Kozan shared that the PTO recently held apple crunch day and the Track and trail event. They are preparing for pumpkin walk on October 26. The Veteran's day ceremony is coming up on November 8<sup>th</sup>. Kozan reminded those present to please invite veterans and ask them to RSVP so their service can be recognized. Walter Lee shared the Knights of the Reading Table program in collaboration with the Peninsula Community Library. The Knights meets at the PCL the second Monday of the month starting on November 11.

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#### 8. GVSU REPORT

Missias: Wants to commend leadership and teaching staff for their efforts to ensure that teaching and learning continued during the school closure.

Provided an update on the Michigan governors' veto of \$240 per pupil funding for charter schools only. Board resolution discussion – if the board passes the resolution, please pass along to local media, call the governor's office, and additional tools are available on the MAPSA website.

Reminds board that the school budget must be balanced, so the board will need to work with the accountant on a mid-year budget amendment that includes the correct per pupil funding as it stands now.

School performance reports – coming out soon, GVSU is just waiting for the data from the MDE.

Couturier thanked Missias for his assistance in trying to line up alternate class space at the GVSU campus.

#### 9. MANAGEMENT REPORT(S)

a. Leadership Monthly Report – Couturier reported on school activities and operations:

- ~ Wants to highlight Beth Simon's (now Beth Gomez) leadership through the school closure issue.
- ~ Wants to thank community for all of the assistance and offers of space.
- ~ A positive from the incident is that there will now be a step by step plan that will be responsive to any future incident.
- ~ There was a great transition back to school when it re-opened on Tuesday.
- ~ HVAC controllers and surge protector are soon to be replaced.
- ~ Will be working with the MDE on the missed days from the school closure.
- ~ Reviewed the school calendar amendment request further along in the agenda – this is an adjustment to President's Day so that it reads as a day off for students and staff. This amendment will result in the correct number of instructional days for the school year.
- ~ Noted that school days may be adjusted in the future depending on the outcome of discussions with the MDE regarding the school days affected during the closure.
- ~ Admin is working on thank you certificates for the community support offered and received after the electrical incident.
- ~ Couturier wants to thank again the teachers and admin staff for how hard they worked during the closure to plan for instruction for the students and handle the changing
- ~ A Stanford professor who created a reading intervention program called Book Nook contacted Couturier with an offer to provide the program to OMPS annually at no cost.

#### 10. DISCUSSION ITEM(S)

a. School Calendar Amendment

Proposed Action Item: Approval of Amended School Calendar

[Couturier explained the amendment request to adjust President's Day so that it reads as a day off for students and staff from during his report.]

Motion made by Smiley and supported by Seah to approve the Amended School Calendar as presented. The motion was approved unanimously.

b. Proposed Board Resolution Opposing the Governor's Budget Cut of \$240 Per Charter Public School Student

Proposed Action Item: Approval of Board Resolution

Board members did not have additional discussion regarding the proposed resolution beyond a consensus to support the resolution.

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Motion made by Seah and supported by Smiley to approve the Resolution Opposing the Governor's Budget Cut of \$240 Per Charter Public School Student as presented. The motion was approved unanimously.

- c. Snow Removal for 2019-2020  
Proposed Action Item: Approval of Snow Removal Contract for 2019-2020

Shipman reviewed the provided plowing quotes and pricing.

Motion made by Jager and supported by Seah to approve the Snow Removal Contract for 2019-2020 with Oliver & Co. as presented. The motion was approved unanimously.

- d. Financial Reports  
Proposed Action Item: Approval of Financial Reports

Kelley Davis, of Veritas Accounting, reviewed the financial reports via telephone.

Motion made by Seah and supported by Smiley to approve the financial reports as presented. The motion was approved unanimously.

Shipman reviewed cash flow based on the state aid OMPS will be receiving.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS:

Kozan asked Couturier if the attendance requirements were met on the off-site instructional days during the school closure. Couturier stated that yes, attendance requirements were met.

12. ADJOURNMENT

Motion to adjourn made by Smiley and supported by Seah.

The meeting was adjourned at 9:28 a.m.



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Board Secretary